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भारत सरकार
GOVERNMENT OF INDIA
वित्त मंत्रालय , राजस्व विभाग
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE
प्रधान आयुक्त सीमा शुल्क) चेन्नै VIII (का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL COMMISSIONERATE)
सीमा शुल्क भवन , 60 , राजाजी सालै , चेन्नै.001 600-
CUSTOM HOUSE, 60, RAJAJI SALAI, CHENNAI-600 001

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फ़ा. सं./F.No.GEN/HQR/MISC/OTH/262/2022-CHS

दिनांक/ Date: 01.05.2023

CIRCULAR

Sub : Allotment of Departmental Pool Quarters Type II to IV - allotment period 2023-24
— Applications — calling for - regarding.

Ref : Allotment rules for the departmental pool accommodation in CBIC issued vide
notification dated 08.09.1964 by Department of Revenue and Company Law

It is brought to notice that construction of new departmental pool residential quarters at 'CENTRAL REVENUE QUARTERS'. Anna Nagar, Chennai 600 040, are / will be ready for occupation by the end of July, 2023. The details of units are as under :

Type of Block	Name of Block	Total no.of units
II	ANICHAM (North Block)	144
	SENBAGAM (South Block)	144
III	AKHIL (North Block)	144
	MOUVAL (South Block)	144
IV	THAMARAI (North Block)	75
	VENGAI (South Block)	75

2. In respect of F.Y. 2023-24, applications are invited from **01.05.2023** in the new format enclosed with this circular from the eligible Officers and Staff working in Chennai station who are desirous of seeking allotment / change of quarters for the following types of departmental pool quarters:

Type of Accommodation	Place of Accommodation	7" CPC Pay Matrix Level	License Fee (in Rs.) (inclusive of water charges / Garage / Servant Quarters)
Type II	Newly constructed Quarters at Anna Nagar , ANICHAM (North block)	2 to 5	370
	Newly constructed Quarters at Anna Nagar SENBAGAM (South Block)	2 to 5	

Type III	Newly constructed Quarters at Anna Nagar AKHIL (North Block)	6 to 8	560
	Newly constructed Quarters at Anna Nagar MOUVAL (South Block)	6 to 8	
Type IV	Newly constructed Quarters at Anna Nagar THAMARAI (North Block)	9 to 11	750
	Newly constructed Quarters at Anna Nagar VENGAI (South Block)	9 to 11	

(*) The priority date for fresh application for Type I to IV shall be the **date of entry into the department** and date of priority for change of accommodation for Type I to IV shall be as applicable to initial allotment. Reservation in allotment of accommodation to SC/ST employees will be as per rules, in accordance with CBIC's Residential Accommodation Allotment Rules cited under reference.

It is relevant to mention that Government Quarters under Departmental Pool Accommodation are governed by Department of Revenue and Company Law Rules, 1964. These rules are applicable to both CBIC as well CBDT. Any amendments to these rules shall mutatis mutandis be applicable to both the Departments. Therefore, the provisions of SR 317-P-12 (2) of Allotment Rules, 1964 as modified vide CBDT O.M. dated 11.01.2018 stand applicable to CBIC as well.

3. Application in new format for fresh and change may be downloaded from the departmental website : www.chennaicustoms.gov.in

4. Separate applications have to be sent by Government servants who are desirous of seeking allotment **“Under One Below / Above”** Rule. The words, “One Below Rule / One Above Rule” wherever applicable must be written on the top of the application form in **BOLD LETTERS**.. Allotment under **“One above / One below”** depends upon the vacancy and waiting list in that category.

5. *Before forwarding the applications, the DDOs concerned should scrutinize the application with reference to the date of entry into Govt. Service / Department, the date from which the prescribed grade pay is drawn, pay and emoluments and other details as furnished in the application and certify to that effect.*

6. Though, while making allotment, efforts will be made to accommodate the place of choice, if any indicated by the Government servants, **non-acceptance of allotment** by a Government servant on this ground or otherwise, **will render him / her ineligible for allotment for a period of three months from the date of allotment letter.**

7. Subsequent change of Office of the applicant/spouse (in case employed) if any, should be intimated to the Superintendent (CHS) by the individual so as to enable this office to forward allotment order / HRA recovery instructions accordingly.

8. Applications are also invited from officials seeking change of accommodation in the existing eligible type. The basis of seniority for change of accommodation within the same type shall be offered as per the priority in accordance with the rules cited under reference. **Further, change of quarters shall be allowed only once in respect of (one type of residence, applications**

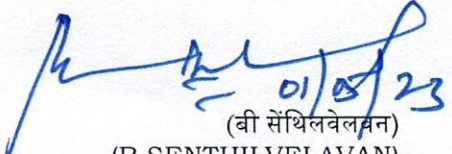
for more than one change will not be entertained. Allottees occupying quarters under one above rule are not eligible for change of quarters in that type of quarters.

9. If any allotted is found to have sublet the accommodation, he / she is not eligible for allotment and the same will be cancelled without prior intimation. **Any suppression of facts in the application would render the applicant liable for action under CCS (Conduct) Rules.**

10. The due date for receipt of applications in the new format (as enclosed) in this office, for the month of May, 2023 would be 19.05.2023 and for subsequent months the due date for receipt of application would be the last working day of the respective month. This should be strictly adhered to. Only those applications received from 01.05.2023 will be considered in the seniority list for the allotment in the above mentioned quarters for the year 2023-24. Applications without the endorsement of the Administrative Officer will be treated as invalid. Incomplete applications or applications not in the prescribed format will not be entertained.

11. This Circular may be given wide publicity amongst the Officers and Staff including those on leave.

12. Hindi version will follow.


(बी सेंथिलवेलवन)

(B.SENTHILVELAVAN)

अपर आयुक्त सीमा शुल्क(सी.एच.एस)

ADDITIONAL COMMISSIONER OF CUSTOM(CHS)

सामान्य आयुक्तालय, कस्टम हाउस, चेन्नई

GENERAL COMMISSIONERATE, CUSTOM HOUSE, CHENNAI

To :

1. HAC Section, General Commissionerate, Custom House, Chennai – **The application for Fresh/Change for all types of quarters situated at Central Revenue Quarter, 15th Main Road, Anna Nagar, Chennai shall be received at CHS Section only and the applications for Type - II & Type - III shall be forwarded for necessary action – for information and compliance please.**
2. The CAO(CCO) for circulation amongst the Officer and Staff members
3. All Appraising Main section of the Commissionerates in Customs House, Chennai for circulation amongst the Officers and Staff members.
4. EDI Section, Custom House, Chennai with a request to get it uploaded in the official website of Custom House, Chennai.
5. The Secretary CCPSA/Appraiser/Stenographer/Driver/TA's Association, Custom House, Chennai.
6. The Secretary, IRS Association, SC/ST/OBC Association, Chennai
7. Hindi cell for Hindi version
8. Notice Board
9. The file.