



भारत सरकार

**GOVERNMENT OF INDIA**

वित्त मंत्रालय, राजस्व विभाग

**MINISTRY OF FINANCE, DEPARTMENT OF REVENUE**

सीमा शुल्क आयुक्त का कार्यालय, चेन्नई-II(आयात)

**OFFICE OF THE COMMISSIONER OF CUSTOMS, CHENNAI (IMPORTS)**

सीमा शुल्क भवन, नं.60, राजाजी सालै, चेन्नै 600 001.

CUSTOM HOUSE, NO.60, RAJAJI SALAI, CHENNAI 600 001.

दूरभाष/Telephone: 044 25230371 ईमेल/Email:commr2-cuschn@gov.in

Dated: 15-12-2022

**LIMITED TENDER NO. 02 / 2022****NOTICE INVITING LIMITED TENDER****FOR CARRYING OUT RENOVATION FOR CREATION OF CAROTAR HELP DESK AT GROUND FLOOR, YAMUNA BLOCK, CUSTOM HOUSE, CHENNAI.**

The Office of the Commissioner of Customs (Import), No.60, Rajaji Salai, Custom House, Chennai - 600 001, invites "QUOTATION FOR RENOVATION FOR CREATION OF CAROTAR HELP DESK AT GROUND FLOOR, YAMUNA BLOCK, CUSTOM HOUSE, CHENNAI".

- Interested parties possessing the requirements as under may submit their quote to undertake the below mentioned work.
- Interested parties may please visit and download the tender details from the Official Website [www.chennaicustoms.gov.in](http://www.chennaicustoms.gov.in) and may inspect the premises on any working day after consultation with the Superintendent (Admin), Room No.215, 2nd Floor, Main Building, Custom House, Chennai - 1 under intimation to the Deputy Commissioner of Customs (Admin), Room No.113, 1<sup>st</sup> Floor, Main Building, Custom House, Chennai - 1.
- The quote should be for the below mentioned work.

Sl. No.	Name of the items	Quantity	Unit	Rate / Unit	Amount (in Rs.)
1	Painting the wall with putty, primer and 2 coats of paint	300	Sq.ft.		
2	Removing the old and unused wire and fixtures	Ls	-		
3	Re-Wiring and fixtures for electrical, data and telephone	Ls	-		
4	Roller Blinds	1	Set		
5	Grid False Ceiling	250	Sq.ft.		
6	LED 48 watts light fittings	4	Nos		
7	2x2 vitrified tiles	250	Sq.ft.		
8	12MM Toughen Glass Door with Floor Spring, Locking	1	No.		



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	arrangement				
9	1.5 Ton Split Air Conditioner	1	No.		
10	Copper Tubing, Wiring & other accessories	Ls	-		
11	Fixing charges for Air Conditioner	1	No.		
12	Wooden Partition	105	Sq.ft.		
13	UPVC Windows	1	No.		
14	Removing of old existing metal windows and plastering the area	Ls	-		

4. **DURATION OF CONTRACT:**

The above said work should be completed within 7 days (MAXIMUM).

5. **ELIGIBILITY CRITERIA:**

(a) The bidder should have minimum of five (05) years of experience in carrying out similar type of work in business of providing **RENOVATE/REPAIR WORK** in various Central / State Government / Organizations, Central / State PSU's and other reputed Private firms.

(b) The bidder should have completed at least two similar works not less than Rs. Ten lakhs each in Central / State Government Organizations or in Central / State PSUs.

(c) The bidder should be registered with GST and should possess a Permanent Account Number (PAN) under Income Tax Act, 1961. Copies of GST registration and PAN card should be enclosed along with Tender Document.

(d) The bidder must have an Annual Average Turn Over of not less than Rs.30 lakh (Rupees Thirty lakh only) in last three Financial Year ending 31.03.2021 and to the evidence for the same a certificate duly signed by the Chartered Accountant should be enclosed along with Tender Document.

(e) Copies of Audited Financials for the Financial Year 2018-19, 2019-20 and 2020-21 along with ITR for the Assessment Year 2019-20, 2020-21 and 2021-22 should be enclosed along with Tender Document.

(f) Copies of GST filed for the last three months ending 30.06.2022 should be enclosed along with Tender Document.

(g) The bidder should not have been black listed by Central / State Government / PSUs and any agencies and / or convicted by a court of law. An undertaking to be executed and should be enclosed along with Tender Document.

6. **EARNEST MONEY DEPOSIT:**

Earnest Money Deposit (EMD) of Rs. 25,000/- (Rupees Twenty-Five Thousand only) in the form of Demand Draft in favour of **Commissioner of**



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**Customs, Chennai** has to be submitted along with Tender Document to Superintendent (Admin), Room No.215, 2nd Floor, Main Building, Custom House, Chennai under intimation to the Deputy Commissioner of Customs (Admin), Room No.113, 1<sup>St</sup> Floor, Main Building, Custom House, Chennai on or before due date and time of Limited Tender called for. Tender Document without Earnest Money Deposit, shall be rejected. The Earnest Money Deposit is exempted for such of those bidders who are registered with Central Purchase Organization /National Small Industries Corporation/MSME and Other recognized Government Institutions authorized in this regard. It is mandatory that, if exemption is sought for then the relevant copy of certificate issued by the Competent Authority should be enclosed with tender document, failing which their bid/tender shall be rejected.

7. **PERFORMANCE GUARANTEE:**

The successful bidder of the contract has to submit **3 %** of the bid amount of towards Performance **Guarantee either by way of Fixed Deposit or Bank Guarantee drawn in favour of "Commissioner of Customs, Chennai" issued by any nationalized bank or scheduled bank within seven days from the date of Work Order issued** in this regard. On successful completion of the contract, the Performance Guarantee submitted by the bidder shall be returned by the department within **30 days** from the date of completion of the contract without any interest after deducting damages, if any, caused by the contract employees.

8. **GENERAL CONDITIONS:**

- (a) The Contractor/bidder should take due care while executing the above said work without any hindrance to the officers and Guest staying in the Guest House at 6th floor, Custom House, Chennai.
- (b) All the materials to be used should be made in India and of High Standard Quality.
- (c) No Advance will be paid for the work. Only after completion of work duly certified by the Tender Committee the final payment will be made.
- (d) The quotations should also include all materials, labour and all transportation cost in connection with the proposed work. The details of the proposed work are given in the above Table are expected to complete the said work within the time limit of 7 days (maximum) from the date of issue of work order.
- (e) The rates will be inclusive of all taxes (except GST), fees, levies etc., and any revision in the statutory taxes, fees etc., will be the responsibility of the Contractor/bidder.
- (f) The envelope containing the quotation should be superscribed as **"QUOTATION FOR RENOVATION FOR CREATION OF CAROTAR HELP DESK AT GROUND FLOOR, YAMUNA BLOCK, CUSTOM HOUSE, CHENNAI"**, it should be submitted in a sealed cover and should reach on or before 21.12.2022 14.00 HRS.

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(g) The sealed quotation will be opened on 21.12.2022 at 14.15 HRS, the Competent Authority, Import Commissionerate, Custom House, Chennai has the power to accept/reject any tender or all tenders without assigning any reason whatsoever and the decision of the Competent Authority will be final.

**(B. LOKANATHA REDDY)**  
**JOINT COMMISSIONER OF CUSTOMS (ADMIN)**  
**IMPORT COMMISSIONERATE**

Signed by B Lokanatha  
Reddy  
Date: 15-12-2022 14:22:33  
Reason: Approved