


OFFICE OF THE COMMISSIONER OF CUSTOMS
30/12/2021
CP

दूरभाष/Telephone (044) 25222646 SYSTEM CUSTOMS		फैक्स/Fax:(044) 2522 4622 Mail- confidential- chncus@gov.in
भारतसरकार वित्तमंत्रालय, राजस्वविभाग प्रधान आयुक्त सीमा शुल्क का कार्यालय (सामान्य) सीमाशुल्कभवन, नं. 60, राजाजीसालै- चेन्नै - 600 001. GOVERNMENT OF INDIA MINISTRY OF FINANCE, DEPARTMENT OF REVENUE OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL) CUSTOM HOUSE, No.60, RAJAJI SALAI, CHENNAI - 600 001		

F.No. S. Misc. 07/2016-Conf (Pt).

Dated : 23:12.2021

CIRCULAR

Sub: Submission of Immovable Property Return (IPR) for the year 2021 as on 01.01.2022 by the Officers/Staff (Gr. B & C) of Chennai Customs-reg

In terms of Rule 18 of CCS (Conduct) Rule 1964, the Immovable Property Return for the year 2021 (as on 01.01.2022) is required to be furnished by all the Officers/Staff of Chennai Custom House latest by 31.01.2022. However it has been noticed that IPR is not being submitted in time in many cases. It has also been noticed that the Officers/Staff submit their IPR directly to Confidential section which in turn results in hampering the other high priority work and collation of IPRs in Confidential Section.


In this regard the following procedure is prescribed for submission of IPR :-

- Appraising Mains sections of all the Commissionerates are directed to ensure that IPRs are submitted by all the Officers/Staff under their control by 31st January 2022
- The Officers/Staff should submit their duly filled IPR Forms (Hard Copies in A4 size ✓ Paper as well as Soft Copies in PDF Format) to their concerned Appraising Main section positively before 31.01.2022 through their controlling Officer.
- The Appraising Main sections should submit the list of the Officers (posted to their concerned Commissionerates) who have not submitted their IPR and statement of Movable Property for the year 2021 within the stipulated time i.e on or before 31.01.2022 to Confidential section on 01.02.2022 without fail.
- The Appraising Main sections of the respective Commissionerates shall submit the IPRs (Hard Copies as well as Soft Copies in PDF Format through a storage device viz. Flash drive /DVD) so collected from the Officers/Staff of their respective Commissionerates latest by 07.02.2022 to Confidential section positively.

Further it is impressed upon that failure on the part of an Officer/Staff to comply with requirement of the aforesaid obligation can form good and sufficient reason for instituting disciplinary proceedings against him/her. Strict action may be taken against the Officers/Staff

who fail to submit IPR in time or furnishing wrong information in accordance with the provisions laid down in Dept of Personnel and Training O.M. No. 11013/12/93-Estt (A), dated 24 .01.1994.

This issues with the approval of the Principal Commissioner of Customs, General Commissionerate.


(SRINIVAS B.C.) 23/12/24

JOINT COMMISSIONER OF CUSTOMS
(GENERAL COMMISSIONERATE)

Copy to :

1. Notice Board/EDI (for uploading on website)
2. The Additional/Joint Commissioner, Chennai General Commissionerate.
3. The Additional/Joint Commissioner, Chennai Import Commissionerate.
4. The Additional/Joint Commissioner, Chennai Preventive Commissionerate.
5. The Additional/Joint Commissioner, Chennai Export Commissionerate.
6. The Additional/Joint Commissioner, Chennai Audit Commissionerate.
7. The Additional/Joint Commissioner, Chennai Air Cargo Commissionerate, New Custom House, Meenambakkam, Chennai.
8. The Additional/Joint Commissioner, Chennai Air Commissionerate, New Custom House, Meenambakkam, Chennai.
9. The Deputy/Assistant Commissioner- Appraising Main (Chennai Air, Imports, Preventive, General, Exports, Audit, Air Cargo Commissionerates)

वर्ष 20 के लिए अचल संपत्ति का विवरण 1 जनवरी 20 तक

Statement of immovable Property For the Year 20 As on 1st January 20

अधिकारी का पूरा नाम :
 Name of the Officer (in Full) :
 अधिकारी जिस कार्य से संबंधित है :
 Service to which the Officer belongs :
 वर्तमान पद :
 Present post held :

जन्म तिथि :
 Date of Birth :
 वर्तमान वेतन :
 Present Pay :

जिला उप प्रभाग तालुका व गांव का नाम जहाँ संपत्ति स्थित है Name of District, Sub-division, taluk & Village in which the property is situated	संपत्ति का नाम व विवरण Name & Details of the Property			आप खुद के नाम पर नहीं तो बताएं किसके नाम पर यह संपत्ति कर्मचारी के पास उनकी संबंध If not in own name, state in whose name held and his/her relationship to the Gov. servant.	कैसे प्राप्त हुआ, क्या खरीदा परे या बिल, ऋण पर, विवरण में प्राप्त, उपहार या अन्य किसी तरीके से प्राप्त हुआ। प्राप्त करने की तारीख व किससे प्राप्त हुआ जना नाम व विवरण। बिल का शीत भी दर्शाएं। How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise with the date of acquisition & name with details of persons from whom acquired. Also indicate the source of finance.	संपत्ति से प्राप्त वार्षिक आय Annual Income of the Property	अभियुक्तित्व Remarks
	आवास व अन्य भवन Housing & other buildings	भूमि Lands	वर्तमान मूल्य Present value				

अनुभाग प्रमुख (का)
 Section Head (per.)

तारीख सहित हस्ताक्षर
 Signature with date

क.प.प.प.10.

जिला उप प्रान्त तालुक व गाँव का नाम वहाँ संपत्ति स्थित है Name of District, Sub-division, taluk & Village in which the property is situated	संपत्ति का नाम व विवरण Name & Details of the Property		अगर खुद के नाम पर नहीं तो बताएँ किसके नाम पर यह सरकारी कर्मचारी के साथ उनका संबंध If not in own name, state in whose name held and his/her relationship to the Govt. servant.	कैसे प्राप्त हुआ, क्या खरीद, पट्टे पर लिया, बंधन पर, विरासत में प्राप्त, उपहार या अन्य किसी तरीके से प्राप्त हुआ। प्राप्त करने की तारीख व कितने प्राप्त हुआ उनका नाम व विवरण। वित्त का स्रोत भी दर्शाएँ। How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise with the date of acquisition & name with details of persons from whom acquired. Also indicate the source of finance.	संपत्ति से प्राप्त वार्षिक आय Annual income of the Property	अभिलेखित Remarks
	आवास व अन्य भवन Housing & other buildings	भूमि Lands				

अनुभाग प्रधान (का)
 Section Head (Per.)

तारीख सहित हस्ताक्षर
 Signature with date

जो लागू नहीं हो उसे काट दिया जाए।
 Inapplicable to be struck out.

*मामले जहाँ मूल्य अथवा: निर्धारित कृपा संभव नहीं है, वहाँ वर्तमान के संबंध में सन्निकट मूल्य दर्शाया जाए।
 *In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

@ अन्वयार्थि पदा भी सम्मिलित है।

@Includes short term lease also.

नोट इस घोषणा पत्र को कार्य में नियुक्ति होने पर भरकर प्रस्तुत करने की आवश्यकता है और इसके बाद अपने स्वास्तित्व में ली गई या अपने नाम पर या अपने परिवार के किसी सदस्य के नाम पर या किसी अन्य व्यक्ति के नाम पर प्राप्त की गई या विरासत में पायी गई या पट्टे पर, बंधन पर ली गई सभी अचल संपत्ति का विवरण देते हुए प्रत्येक बार महीने की अवधि में भरकर प्रस्तुत करने की आवश्यकता है।
 Note: The declaration form is required to be filled in and submitted on first appointment to the service and thereafter at the interval of every twelve months giving particulars of all immovable properties owned, acquired or inherited by him or lease mortgage either in his own name or in the name of any member of his family or in the name of any person.