

MINISTRY OF FINANCE
DEPT. OF REVENUE



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www.chennaicustoms.gov.in

OFFICE OF THE COMMISSIONER OF CUSTOMS: COMMISSIONERATE - VIII
CUSTOM HOUSE, NO.60, RAJAJI SALAI, CHENNAI-600 001.

F.No.S14/53/2016-Estt

Dt: 04.2016

CIRCULAR NO. 16 /2016

Sub: Outstation Postings in respect of Appraisers for the year 2016 – reg.

All the Appraising Officers of Chennai Customs Zone are requested to indicate their preferences of Commissionerates other than Chennai, which draw their working strength from Chennai Customs Zone, as per the prescribed proforma, for consideration of Outstation Postings for the year 2016

The Appraising Officers posted to Commissionerates other than Chennai and willing to continue at that station are also requested to forward their requests. They may be allowed to do so, if there is no pending request for that station and subject to administrative exigency.

All representation should reach the undersigned on or before **18.04.2016**.

B. Suresh Babu
(B. SURESH BABU)

ADDITIONAL COMMISSIONER OF CUSTOMS (P&V)

Encl: Prescribed Proforma

To

1. All the Appraising Officers
2. The Principal Commissioner/Commissioners of Customs, Commissioner of Customs (Prev.) Chennai/Bangalore/Cochin/Tuticorin/Vizag/Trichy.
3. The Principal Commissioner/Commissioners of Central Excise, Coimbatore/Hyderabad-II Trivandrum.
4. The Appraising Officers Association/Notice Board/EDI (to publish in Intranet)/ Hindi Cell.

TRANSFER PROFORMA

1. (a) NAME OF THE OFFICER :
(b) DESIGNATION :
(c) COMMISSIONERATE/DIRECTORATE/OFFICE IN WHICH WORKING AND / OR POSTED AT PRESENT :
(d) DATE FROM WHICH POSTED IN THE COMMISSIONERATE/ DIRECTORATE :
(e) DATE OF BIRTH :
(f) NAME OF THE HOME TOWN & STATE :

2. HISTORY OF POSTING SINCE ENTRY INTO THE SERVICE IN THE PRESCRIBED PROFORMA (from the date of joining in the Department)

S.No	Post Held	Section/ Branch	Commrte"	Station	DATE	
					FROM	TO

3. If you want posting to a particular station, name of the three different stations in order of Preferences and give reasons:
4. If your spouse is employed and you seek postin to a particular station or, retention at the same place, give complete details of such employment designation of spouse, pay and whether the job is transferable or not.
5. Other relevant information, if any

NOTE: Options only in respect of stations will be entertained and request for specific postings in a particular station will not be considered.

STATION:

DATE:

SIGNATURE OF THE OFFICER WITH DESIGNATION