



**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (CHENNAI - III)
CUSTOM HOUSE, 60 RAJAJI SALAI, CHENNAI - 600 001.**

F.No.S31/97/2006-CHS-Vol-IV

Dated:13.01.2016

NOTICE INVITING TENDER

Sub: Calling for tenders for Guest House Maintenance & Catering Services - reg.



Office of the Principal Commissioner of Customs, [Chennai-III], Custom House, Chennai invites sealed offers from reputed/authorized firms/companies engaged in the business of providing Maintenance & Catering Services, to carry out daily maintenance of VIP suites, guest rooms, dormitories for Custom House Departmental Guest Houses functioning at 6th floor, Main Building, Custom House, 60 Rajaji Salai, Chennai -1 and at 502/1, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-40 for a period from **01.04.2016 to 31.03.2017**. Tender form with terms and conditions may be downloaded from the Central Public Procurement Portal <http://eprocure.gov.in/epublish/app> or from www.cbec.gov.in & www.chennaicustoms.gov.in

The enclosed Tender should be submitted in the prescribed Tender Form only.

The bidders should go through the details of the tender document, and sign, certify and stamp on each and every page of tender document including its enclosures as a token of acceptance of the terms and conditions of the Tender.

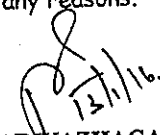
The Tender form duly completed along with the enclosures and EMD should be sealed and addressed to the Additional Commissioner of Customs (CHS), Custom House, Chennai: 600 001. The sealed Tenders should be dropped in the drop box available in the Caretaker Unit, Ground Floor, Custom House, No. 60, Rajaji Salai, Chennai: 600 001 on or before 4.00 P M on **11.02.2016**. The sealed tenders shall be opened on **12.02.2016** at 11.00 AM in the presence of tenderer/bidders / their authorized personnel who are present.

Any clarification regarding the terms and conditions, the area and place can be had from the Superintendent of Customs (CHS), Custom House, Chennai: 600 001.(044-25232867) on or before **04.00 P.M. on 11.02.2016**.

Tenders received without EMD would be rejected.

Tenders received after the stipulated date and time will not be accepted.

The Principal Commissioner of Customs (Chennai-III), Custom House, Chennai, reserves the right to accept or reject any or all tenders without assigning any reasons.


 (T ARIVAZHAGAN)
 DEPUTY COMMISSIONER OF CUSTOMS (CHS)

Copy to:

The Assistant Commissioner of Customs, EDI, Custom House, Chennai - (with request to publish in www.chennaicustoms.gov.in website)

Caretaker: To display in Notice Board, Custom House, Chennai-1.



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CUSTOM HOUSE, 60 RAJAJI SALAI, CHENNAI - 600 001.

F.No.S31/97/2006-CHS-Vol-IV

Dated: 13.01.2016

NOTICE INVITING TENDER**MAINTENANCE & CATERING SERVICES FOR GUEST HOUSE**

Office of the Principal Commissioner of Customs (Chennai-III) invites sealed offers from reputed Concerns engaged in the business of providing maintenance and catering services, to carry out daily maintenance of VIP suites, guest rooms, dormitories for Custom House Departmental Guest Houses, functioning at Main Building, 6th Floor, Custom House, No.60 Rajaji Salai, Chennai - 1 and at 502/1 Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai - 40 for the period from 01.04.2016 to 31.03.2017.

TENDERING PROCESS:

Tender is invited in two parts i.e. (1) **Technical bid** and (2) **Financial bid**. The tender form for Technical bid prescribed in Annexure-I and the tender form for the financial bid prescribed in Annexure-II complete in all respects shall be submitted in the drop box available in the Caretaker Unit, CHS, Ground Floor, Main Building, Custom House, Chennai - 1, in two separate sealed covers addressed to the Additional Commissioner of Customs (CHS), Office of the Principal Commissioner of Customs (Chennai-III), No. 60 Rajaji Salai, Custom House, Chennai-600 001, on or before 04.00 PM on 11.02.2016. The sealed covers may be superscribed with "**Technical Bid - Contract for providing maintenance and catering services**" and "**Financial Bid - Contract for providing maintenance and catering services**" respectively. The sealed tenders shall be opened by the Tender Committee on 12.02.2016 at 11.00 AM in the presence of bidders / their authorized representative who are present. Incomplete bid document shall be rejected. The valid Technical / qualifying bids shall be scrutinized by the Department to short list the eligible bidders. Thereafter, the financial bids of the short listed bidders shall be opened by Tender Committee. Late submission of tenders shall not be accepted.

Earnest Money Deposit of Rs. 50,000/- (Rupees Fifty thousand only) per application in the form of Demand Drafts / Banker's Cheques of Scheduled Bank drawn in favour of the Commissioner of Customs, Chennai, shall accompany the technical bid. Technical bids without Earnest Money Deposit shall be rejected. EMD shall be forfeited in case, the eligible bidder withdraws or the details furnished in Annexure-I & II are found to be incorrect or false during the tender selection process.

The Earnest Money Deposit is exempted for firms registered with Central Purchase Organization / National Small Industries Corporation, and it is mandatory that, the relevant copy of certificate issued by the Competent Authority should be enclosed with tender document.

The tenderer is requested to inspect the areas under consideration for maintenance at the premises between 11:30 AM and 4:00 PM (Monday to Friday) and submit their quotes thereafter. Any clarification in this regard may be sought from the Superintendent of Customs, CHS Unit, O/O the Principal Commissioner of Customs (Chennai-III) Custom House, 60 Rajaji Salai, Chennai-1(Ph.:044-25254235, 044-25232867).

It is mandatory that, the tenderer/bidder shall stamp, sign and certify on each page of the tender documents including all supporting documents with Index page sequentially numbered as a token of having read and understood the terms & conditions contained therein and submit the same along with the technical bid.

The tenderers would fill up the information in the Annexure I & II enclosed at the end of this document in clear and legible terms. Wherever, the prices are to be quoted shall be written in figures and in words as well. Annexure shall also have to be signed and certified with stamp by the firm through its authorized signatory. **No additions / modifications / deletions in the tender documents and other related supporting documents shall be entertained during the tender process.** The Bid shall remain valid for 60 days after the date of bid opening prescribed by the Customs Department. The tender forms and supporting documents should be complete in all respect, otherwise it will be rejected. **The decision of the Tender Committee will be final.**

ELIGIBILITY CRITERIA FOR BIDDER (SUPPORTING EVIDENCES SHOULD BE SUBMITTED ALONG WITH THE TECHNICAL BID)

- (1) The bidder / tenderer should have the work experience in the catering & housekeeping services for at least three years at the time of making application of the contract and should produce evidences to that effect. The bidder / tenderer should have undertaken contracts in Government / Public Sectors in the last two years ending 31.03.2015.
- (2) The Bidders should have minimum 3 (three) years of previous experience as on 31.03.2015, in the business of providing maintenance and catering services in various institutions/establishments and should have completed at least two such works with an Annual Contract value of Rs. 10 lakh or above (Rupees Ten lakh only) in each of said two contracts and also they should have undertaken contracts in Government / Public Sectors, in the last 2 (two) years ending 31.03.2015.
- (3) The bidder/tenderer should have a reputed client base. The client list along with proof of work order received should be submitted in support of the same.
- (4) The Bidder/tenderer should have labour laws, EPF, ESI, PAN and Service Tax registration and copy of the relevant certificates should be enclosed along with the tender documents. The bidder/tenderer should have appropriate registration under statutory acts.
- (5) The bidder/tenderer shall satisfy all the conditions mentioned in the detailed tender notice.

REGARDING MANPOWER: This Department requires the following contract staffs, for both the guest houses viz at 6th floor main building, Custom House, Chennai-1 and for CR Colony, Annanagar, Chennai 40.

SL_NO	REQUIRED STAFF	NOS.
1.	CARE TAKERS CUM COOK (<u>category – skilled</u>) (one each for Guest House)	TWO
2.	COOKS (<u>category – skilled</u>)	THREE
3.	HOUSE KEEPING (one for each Guest House) (<u>category – unskilled</u>)	TWO

Collective amount quoted including Service Tax & SBC @ 14.5%, as applicable towards the service provided by deploying the above staff for both the guest houses will be criteria for determining the lowest bid in respect of financial bid.

TERMS AND CONDITIONS:

The Contractor shall be considered for award of contract only if they agree to abide by the following terms & conditions:

CATERING SERVICES:

1. The catering services for the inmates of Guest House are as follows:

Time	Service	Items
6:00 AM	Bed Coffee	Coffee, Tea (150 ml)
8:00 – 9:00 AM	Breakfast	Bread, Butter, Jam, Omelet AND anyone of the following items with chutney and sambar: a. Idly & Vada b. Pongal & Vada c. Oothappam & Vada d. Dosa & Upmas e. Poori & Pongal f. Stuffed paratha with curd & Kitchadi Coffee or Tea (120 ml)
10:45 AM	Mid morning Coffee	Coffee, Tea (150 ml)
01:00 - 02:30 PM	Lunch	Green Salad or Raitha Phulka or Poori 1 North Indian side dish 1 North Indian vegetable 1 South Indian vegetable 1 Variety rice, plain rice, rasam, pappad, pickle, curd* 1 Non-veg. dish (150 gms)* 1 sweet / ice-cream (70 ml)*
03:45 PM	Mid evening Coffee	Coffee, Tea (150 ml)
05:15 PM	Evening snacks	Any one of the following: Keera vadai / Mysore bonda / sandwich /kara sev / omapudi / biscuits / samosa /cutlet* AND Coffee, Tea (120 ml)
08:00 - 09:15 PM	Dinner	Green Salad Phulka or stuffed paratha Dhal 1 South Indian Tiffin or sambar / vatha kozhambu / more kozhambu / khadi Plain rice, rasam, 1 South Indian vegetable, 1 North Indian vegetable, Pappad, pickle, curd*, 1 sweet*, 1 banana / cut fruits*, Milk (120 ml), 1 Egg preparation

* Limited serving.

2. These items may be provided at the request and at the cost of the occupants. The maximum rates of these items will be prescribed by the undersigned at regular intervals. The bill towards the same shall be prepared by the Supervisor and the accounts will be inspected by Superintendent, CHS, Custom House, Chennai on fortnightly basis.

3. The contractor shall remit the Guest House charges collected from the guest stayed in the Departmental Guest Houses within three days (Both Guest Houses functioning at Custom House & Anna Nagar)

4. Cooking of edibles shall be done under very good hygienic conditions by trained cooks and the service shall be made by trained bearers / waiters presentably attired.

5. The kitchen shall always be kept clean. The cutlery and crockery as also cooking Utensils will be kept clean by cleaning with standard washing powder.

6. The Contractor shall devote his full attention to the work of purchase, preparation of food, beverages and shall discharge his obligations under this agreement most diligently and honestly to the full satisfaction of the Department. All sales of food items shall be supported by bills.

7. The Contractor shall ensure the availability of a Supervisor round the clock in the Customs Guest House at Custom House, Chennai, who is competent to supervise the functioning of all contract labour and fulfill the requirements of the Department. A separate Caretaker & Cook should be employed for the Guest House at Central Revenue Quarters, Annanagar, Chennai-40.

8. High quality, standard and approved brand of items should be used for cooking.

9. All the dining tables should be provided with salt and pepper.

10. Non-vegetarian and vegetarian food to be cooked separately.

11. Non-vegetarian items should be kept sufficiently away from the vegetarian items, to make them distinct.

12. Water and electricity shall be provided by the Department. Cost towards cooking gas, fuel, etc. shall be borne by the Contractor.

MAINTENANCE SERVICES:

13. The contractor has to undertake cleaning and mopping of floor area, cleaning of toilets, cleaning of cots, sofas, side tables, chairs and other equipment viz., computers, telephones, fans, light fittings, etc. in all the VIP suites, guest rooms, dormitories and clearing of waste on a daily basis.

14. The Contractor shall provide laundered bed sheets, pillow covers and towels every alternate day or earlier whenever any occupant vacates a suite. Vacated suite should be kept ready for occupation quickly. Curtains must be laundered and woolen blankets dry cleaned once a month.

The cost of laundering the bed linen and other items shall be borne by the contractor. Bed sheets, pillow covers, towels, curtains, etc. will be provided by the Department.

15. Ensure the availability of liquid soaps in wash basins, naphthalene balls and toilet papers in urinals and toilets and refilling the same, mosquito repellants as and when required. The cost of the consumables like phenyle, soap oil, cleaning acid, mops, toilet cleaners, room fresheners, tissue papers and equipments like hard broom, cob web sticks, vacuum cleaners, buckets, mugs, dusters, etc. used for cleaning shall be borne by the contractor.

16. Fans, AC units, refrigerators to be cleaned once in a fortnight.

17. Daily sweeping and mopping of entire area including VIP suites, rooms, Dormitories, dining halls, corridors, reception, lounge, terrace, common areas of the guest house etc. Toiletries shall not be provided by the Department.

18. Cleaning of all carpeted areas, dust from doors, partitions, Venetian blinds, fabrics (curtains), sofa sets, cushioned chairs etc. with vacuum cleaner once a week.

19. The Contractor shall make proper arrangements for disposal of waste and refuse.

20. The Contractor shall maintain a register of complaints from the occupants of guest house and redress the complaints.

21. The Contractor will be responsible for any pilferage, loss, theft, damage of furniture, electrical equipments or any other article from the guest house.

22. The Contractor shall collect the bed charges as stipulated by the Department from the occupants, issue them necessary receipts and remit the same within three days to the account of Government of India.

23. Any damage to furniture, crockery, fixture, locks and fittings caused by the guest shall be charged separately in addition to the rent and the same shall be collected from the occupant. In case of dispute, the decision of the Head of the Department shall be final.

24. The Contractor shall ensure maintenance of Guest Registers.

25. The Contractor shall ensure maintenance of registers for room allotment.

26. The Contractor shall keep and maintain proper books of accounts for inspection by any authorized person of the Department.

27. Electric points (lights, fans, ACs, geysers, etc.) should be switched off when the room is not in use to conserve energy and avoid fire mishaps.

28. The Contractor is liable for payment of penalty, at the discretion of the Department, upto a maximum of Rs.500/- per day for poor services, inadequate staff, failure to control insects &

bedbugs, poor washing of bed sheets, etc. and /or for non-compliance of any terms of the contract and the same shall be recoverable from the bills payable to the Contractor.

29. The stock of furniture, utensils, fittings, crockery, cutlery, etc. shall be physically verified before the start of this contract and continue to be verified by any authorized person of the Department at periodic intervals.

MISCELLANEOUS:

30. The Contractor shall provide uniforms to his staff and wearing of uniforms is compulsory for the staff during their working hours. Prior approval from the Department may be taken for the colour and pattern of the uniform.

31. The Contractor undertakes to ensure that all his employees shall always appear for work in well groomed and presentable condition i.e. shaved, properly cut and set hair clean and properly pressed uniform, etc. and displaying their name tab and identity card.

32. The Contractor will ensure that the persons provided by him are free from any kind of contagious diseases and are medically fit in all respect.

33. The contractor is prohibited from carrying out any commercial or economic activity from within or within the vicinity of Guest Houses.

34. Cooking of food is permitted in the kitchen only.

35. The Contractor shall abide by the rules and regulations of the local authorities, sales tax authorities, income tax authorities etc. besides the provisions under various labour laws and Acts of the State and Central Governments in force from time to time.

36. Income tax and other statutory levies, if any, will be deducted by the Department from the bills payable to the Contractor as per Income Tax Rules and other statutes applicable from time to time.

37. The agreement shall be in force for a period of one year from the date to be specified by the Department and it may be extended for such further period and on such terms and conditions as may be mutually agreed upon by the parties hereto.

38. The rates quoted by the Contractor shall be firm during the period of contract.

39. All disputes and differences arising out of or in any way concerning the contract shall be settled after holding necessary discussions between the parties. However, in the event of any dispute/ difference remaining unsolved, the same shall be referred to a sole Arbitrator to be appointed by the Department for this purpose. The decision of the Arbitrator shall be final and binding on both parties.

40. The Contractor undertakes that he shall comply with all conditions laid down under all applicable statutes, licences and permissions and undertakes to keep all licences and

permissions valid and subsisting during the period of contract failing which this service agreement shall be liable to be terminated without notice or compensation or any payment whatsoever at the sole discretion of the Department.

41. The Contractor agrees and undertakes to bear all the taxes, rates, charges, levies, claims whatsoever as may be imposed by the State / Central Government or any local body or authority in respect of his contractual obligations. The Contractor agrees to furnish proof of such payments and compliance of the obligation including registration certificate, clearance certificate, etc. that may be required by the Department from time to time.

42. The Contractor shall carry out all the instructions which may be given by the Department concerning any aspect of maintenance and catering services.

43. The Contractor shall not engage any subcontractor for rendering the services mentioned in this contract.

44. That the persons engaged by the contractor/service provider shall not be below the age 18 years.

45. The Department shall be the sole authority to decide on the quality of service rendered by the Contractor. In case the performance of the Contractor is found unsatisfactory, the Department shall have the right to terminate the agreement without giving any notice and without any compensation to the Contractor.

46. All questions relating to the performance of the obligations under this agreement and to the quality of ingredients used in preparing the food and beverages and all the disputes and differences which may arise either during or after the agreement period or other matter arising out of or relating to this agreement or payments to be made in pursuance thereof shall be decided by the Department. The Contractor hereby agrees to be bound by the decision of the Department.

47. Nothing contained in this agreement is intended to be nor shall be construed to be a grant, demand or assignment in the premises or any part thereof by the Department to the Contractor or his employees. The Contractor and his employees shall vacate the same on the termination of the agreement period either by flux of time or otherwise.

48. The Department shall have the right to withhold any reasonable sum from out of the amounts payable to the Contractor under this contract, if the Contractor commits breach of any of the terms and conditions of this agreement or fails to produce sufficient proof to the satisfaction of the department as to payment of all statutory and other dues or compliance with other obligations.

49. The Contractor shall indemnify the Department against any claims, damages, loss or penalties including the costs thereof in case of liability arising out of any accident/incident involving manpower deployed by him.

50. The Contractor shall be solely responsible and liable for all payments due to his employees including salaries, wages, overtime wages, if any, statutory payments, contributions to Provident Fund and Employees State Insurance, bonus, gratuity if payable, provision of uniforms and all other payments of whatsoever nature.

51. The Contractor shall be responsible for fulfilling the requirements of all statutory provisions of the Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Gratuity Act, The Employees' Provident Fund & Miscellaneous Provisions Act, 1952, The Employees' State Insurance Act, 1948, The Contract Labour (Regulation & Abolition) Act, 1970, and all other applicable laws at his own cost and risk in respect of all the persons employed by him. The Contractor shall maintain the records required to be maintained under the statutory enactments and an authorised representative of the Department shall be entitled to inspect/verify the records at any time. In general, the Contractor shall be responsible for strict compliance of all statutory provisions of the relevant labour laws applicable from time to time. If, due to any reason whatsoever, the Department is made liable to pay any liabilities payable by the Contractor under any of the applicable laws, the Department shall recover the same from the Contractor. The contractor shall pay to their personnel a minimum wage at the prevailing rate as fixed under Central Government rates.

52. If the Contractor is unable to serve effectively as a result of strike or go-slow by his staff, it shall be open to the Department to terminate the contract forthwith besides claiming damages.

53. The Contractor shall take necessary insurance for the staff engaged by him for this contract and shall provide certified copies of the insurance policies to the Department.

54. The Contractor shall arrange for suitable substitute if any of his staff is absent.

55. At guest house, separate and suitable personnel should be posted to attend to the inmates most of whom are high dignitaries/ Government officials/ Directors/ Executives, trainees of our Department and participants from national/ international organizations. The Caretaker/supervisor should be made available 24 hours on shift basis and they should be able to converse fluently in English and Hindi besides Tamil. They should attend to allotment of suites and rooms, billing and collecting charges as per the Department's instructions.

56. The Contractors shall regulate the entry of visitors into the Guest House and maintain registers for the same.

57. It is mandatory that, the food and beverages should be served only to the officials being stayed in the Guest House. No food and beverages should be served to any other staffs/officials without the directions from Deputy Commissioner (CHS), Custom House and also the outside food is prohibited inside the Guest House. The dining hall should be kept clean and ready for serving only to the officials staying in the Guest House.

58. The contractor undertakes to have a control over the maintenance of all the items including gas cylinders and in case of any loss or damage to Department due to improper operation/ maintenance of the equipments, the Contractor is solely responsible.

59. The Contractor has to bear day-to-day expenses towards disinfectants, room refresher sprays, etc.

60. The Contractor shall submit the bills by 5th of every month in respect of the services provided for both the Guest Houses separately to the Deputy Commissioner of Customs (CHS), Custom House, Chennai-1, so as to enable the Department to process the same and pay the Contractor.

61. Any defect in any electrical instruments or other equipments fitted in the guest house both guest houses) to be verified daily and should be reported to the officer in charge.

62. Performance Guarantee: The successful bidder of the contract has to submit 10% of the bid amount towards Performance Guarantee either by way of Fixed Deposit or Bank Guarantee within seven days from the date of awarding contract, for securing proper maintenance, room services and other arrangements. If the Contractor fails to perform his functions stipulated in this contract properly to the satisfaction of the Department or any loss, damage, pilferage, theft etc. occurs in the premises or for any of the losses or damages either liquidated or unliquidated, the Department can initiate proceedings against the Contractor for the recovery of damages/ losses and the Department can, in addition to all such remedies, forfeit the performance guarantee. On the question whether loss or damage is caused or not, the decision of the Department shall be final. Security deposit or balance of performance guarantee after recoveries shall be returned within three months after termination/ cancellation/ end of contract.

63. On successful completion of the contract, the Performance Guarantee submitted by the bidder shall be returned by the department within 30 days from the date of completion of the contract without any interest.

64. In case the contractor withdraws or the department terminates the contract for violation of terms and conditions and / or deficiency in services during the period of contract, the additional expenses in hiring a new contractor on temporary arrangement till the time of appointing a regular contractor through a similar tender process, shall be adjusted against from the amount of 10% of the bid amount secured towards Performance Guarantee provided by the successful bidder.

65. The contractor should submit the undertaking that no case is pending with the police/legal proceedings in court of law against the Proprietor/firm/partner or the company / Agency and staffs engaged by the contractor.

66. No post-tender negotiations shall be entertained.

67. The decision of the Tender Committee will be final.

68. *The Principal Commissioner of Customs, Chennai-III, Custom House reserves the right to accept or reject any or all tenders without assigning any reasons.*



(T ARIVAZHAGAN)
DEPUTY COMMISSIONER OF CUSTOMS (CHS),
CUSTOM HOUSE, CHENNAI-1.

QUALIFYING BID DOCUMENT

1. Name of the Concern:
2. Address of the Concern
(with Tel No., Fax & E-mail) :
3. Name & Address of the Partners / Directors
(with Mobile No.) :
4. Contact Person(s) (with mobile number) :
5. *No. of years of experience in providing
Maintenance & catering services:
6. * List of equipment available with the
bidder for the purpose of cleaning :
7. **List of clientele along with certificate of
Appreciation from atleast two important
clients :
8. PAN No. (Attach proof)
9. Service Tax Registration No. :
(Attach proof)
10. Details of Registration with PF authorities
and ESI authorities (attach proof) :
11. Details of EMD :

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the Concern shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of Authorized Signatory with date)

*** Details in respect of government and non-government organizations may be provided in separate annexure accompanying this qualifying bid.*

** Proof of requisite documents and details may be provided in separate annexure accompanying the technical bid.*

FINANCIAL BID DOCUMENT

1. Name of the Concern:
2. Address of the Concern
(with Tel No., Fax & E-mail) :
3. Name & Address of the Partners / Directors
(with Mobile No.) :
4. Contact Person(s) (with mobile number) :
5. Total Bid Amount (excluding 5(b), 5(c) : Rs.

Give breakup details of

(a)	No. of personnel to be deployed	Cost of Manpower (Rs.)	Amount (Rs.)
	1. Supervisor	1	
	(Common for both Guest House)		
	2. Cook	2	
	3. House keeper	2	
	4. Care Taker	2	
	Total		

(b) Service Charges, if any

(c) Service Tax @ 14.00% + Swachh Bharat Cess 0.5%

Total bid amount (in Rs.) including Sl.No.5, 5(b) & 5(c)

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the Concern shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of the Authorized Signatory with date)