



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS, COMMISSIONERATE III  
CUSTOMS HOUSE, TELECOMMUNICATION WING, NO:60, RAJAJI SALAI, CH-600 001.  
PHONE- 044-25254499 E mail-[customscommunication@yahoo.in](mailto:customscommunication@yahoo.in) EPBAX-044-25254444

F.NO. COMN/621/2017-P (II)

Date : 01-12-2020

**NOTICE INVITING TENDER**

**SUB: ANNUAL MAINTENANCE CONTRACT OF TELEPHONE CABLE LINES –Reg.**

Office of the Pr. Commissioner of Customs, (Chennai-III), Custom House, Chennai invites E-Tenders from the reputed/authorized firms/companies engaged in the business of providing Maintenance, to carryout daily maintenance of telephone cables/ telephone faults for Custom House, 60 Rajaji Salai, Chennai-1 and its allied offices in Chennai for a period from 01-01-2021 to 31-12-2021. Tender form with terms and conditions may be downloaded from the central Public Procurement Portal <http://eprocure.gov.in/epublish/app> or [www.chennaicustoms.gov.in](http://www.chennaicustoms.gov.in) or [www.cbic.gov.in](http://www.cbic.gov.in). The enclosed Tender should be submitted in the prescribed tender Format by soft-copy only. Hard copies will not be accepted.

The bidders should go through the details of the tender document, and sign, certify any affix stamp on each and every page of tender document including its enclosures as a token of acceptance of having read & understood the terms and conditions herein and submit the bid with pages sequentially numbered/indexed.

The Tender form duly completed (as in Annexure-A & B) along with the enclosures should be uploaded by 07-12-2020. The e-tenders shall be opened on 11-12-2020 (Friday) at 11:00 AM.

Any clarification regarding the terms and conditions, the area of place can be obtained from the EPABX Section, Ground Floor, Custom House, Chennai-01 (044-25254444/25254499) on or before 01-12-2020 (Tuesday).

The major conditions and requirements are given below:

(1). The maintenance schedule will cover the Telephone cables and associated accessories of about 240 Direct lines and 450 Intercom lines, installed in the Custom House, Chennai and connected offices.

(2) Two skilled Technicians well versed with the maintenance/installation work are to be deployed in Custom House, Chennai. They should carry an authenticated ID and their phone numbers and the phone number of their Supervisory contact person in the AMC Vendor's Organization shall be submitted to the Custom House, Chennai.

(3). The Technicians will be responsible for the clearance of faults for all the telephone installations under Customs offices and will carry-out instruction of the Tele Comn Section on day-to-day-basis. Technicians will ensure utmost discipline and any violation of the same is likely to be viewed seriously.

(4). The Technicians deployed will report every day at 0915 hrs. and remain in duty till 1745 hrs. on all working days. In case of non deployment of the technicians, the payment for the absent period will be deducted from the contract amount. In case of any exigencies involving installation/fault control works during any time including Saturdays, Sundays and holidays, their service shall be made available by the contractor without fail.

(5). The contract period will be one year from 01-01-2021. The maintenance charges is payable every quarter (Every 3 months completed period). If any additional cabling or spares to be procured and provided by the AMC vendor, the same shall be prior-approved by the competent authority and after the approval only, such additional works should be carried-out. The records for the spares consumed, additional cable laid during the fault clearance /new installation will be separately maintained and invoice can be presented at the end of each quarter for payment along with regular claim of maintenance charges for each quarter.

(6). It is not binding on this department to continue the contract for the full term of one year. In case any deficiency in service or unsatisfactory performance is noticed, the contract is likely to be terminated immediately.

(7) Only those bidders, who have their offices and workforce in Chennai city (within a radius of 15 kms from Chennai Custom House), may post their bids for the e-tender, they will have to provide proof of address as evidence for the same.

(8) Those who are interested may go through the conditions, specification of contract works, and present their quotation on or before **07.12.2020** along with all documents in support of eligibility criteria should be scanned and uploaded along with the tender document.

(9) Tenders received after the stipulated date and time will not be accepted.

(10) The Principal Commissioner of Customs (Chennai-III), Custom House, Chennai reserves the right to accept or reject any or all the tenders without assigning any reasons.

  
ASSISTANT COMMISSIONER (TELECOM)

Copy to:

1. The Assistant Commissioner of Customs, EDI Customs House Chennai (with request to publish in [www.chennaicustoms.gov.in](http://www.chennaicustoms.gov.in) website).
2. Caretaker: To display in Notice Board, Customs House Chennai.-1
3. The Webmaster, CBIC Website, New Delhi (with request to publish in [www.cbic.gov.in](http://www.cbic.gov.in) website)

**Annexure-A Technical Bid of the Tender Document:**

1	Name of the Bidder	
2	Address	
3	Contact Phone No. /E-Mail ID	
4	Name and address of partners/Directors with their mobile Numbers	
5	Whether a sole proprietary firm/partnership firm	
6	Whether the firm is having office in Chennai. If so, provide the address	
7	Contact person with mobile Number	
8	PAN Number	
9	GST Regn. Number	
10	Whether all supporting documents are self attested and scanned and uploaded along with the Tender document	
11	List of clients with certificate of appreciation from at least one reputed client (upload self attested copy)	
12	Income Tax Returns for last two assessment years ending 31/03/2020 (upload self attested copies of submitting ITRs)	
13	Whether have minimum 5 years of previous experience as on 01-11-2020 in providing Maintenance in various offices/ establishments. If yes, provide some self attested evidence or declaration.	
14	Whether completed 2 such works providing Maintenance with annual contract value of Rs 2.5 Lakhs and above in each of the said two contracts	
15	Whether have Annual Turnover of Rs 10 Lakhs during the last 3 years (enclose audited Balance sheets for last 3 years)	
16	Details of similar contracts undertaken in Central/ State Governments or Central/ State Public Sectors during 3 years prior to the last date of submission of bid? Provide name of Organization with work order copy	
17	a. Whether the agency is blacklisted by any Central/State Govt. of Central/State Govt. Undertakings? If yes, upload the affidavit about non-blacklisting in Prescribed format. b. Whether the agency is convicted by any Court of Law. If so, provide details and enclose self attested copy of the Court's order (upload self attested copy)	

**DECLARATION FROM THE BIDDER**

I hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the statement at any stage, the concerned firm shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of Authorized Signatory with Date)

**Annexure-B Financial Bid of the Tender Document:**

1. Name of the Concern :
2. Address of the Concern  
(with Tel. No and E-mail) :
3. Contact Person (s)  
( Name with mobile number) :
4. Total Bid Amount (Monthly)  
(as given in Sr.no. 3 of the  
Following table). :

S. No	Manpower & Category	No. of Manpower per month	Cost for one manpower per Month (in Rs)	Total Amount per Month (in Rs) for two manpower
1	Skilled Telephone cable Technician	2		
2	% of GST Applicable			
3	Total Amount in Rs per Month (incl all Taxes) for two persons			
4	Total Amount in Rs for 12 Months (including all Taxes)			

Note:

- (a) 1 Month = 30.4 days has been considered based on the following calculation: Avg No. of days in a month =  $365/12= 30.4$  days.
- (b) The Services of the personnel are required throughout the year (on full working of all working days and on Holidays, whenever work demands their presence in the office).

**DECLARATION**

I hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of Authorized Signatory with Date)