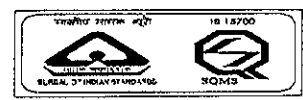
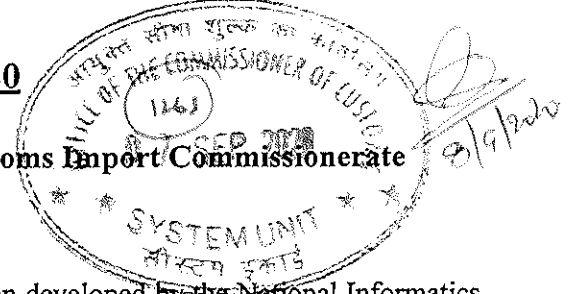
	IS15700:2005 Cft No.SQ/L-6000140		
	वित्त मंत्रालय	MINISTRY OF FINANCE	
	राजस्व विभाग	DEPARTMENT OF REVENUE	
आयुक्त सीमाशुल्क कार्यालय, चेन्नई - II		OFFICE OF THE COMMISSIONER OF CUSTOMS, CHENNAI-II	
सीमाशुल्क गृह, 60, राजाजी साली, चेन्नई - 600001		CUSTOMS HOUSE, 60, RAJAJI SALAI, CHENNAI - 600001	
दूरभाष: 044 25230371, 044 25267778		Phone: 044 25230371, Fax: 044 25267778	

F.No.S.Misc.43/2020-AM-II

Dated: 03.09.2020

TRADE NOTICE NO. 01/2020

Sub: Launch of eOffice in Office of the Commissioner of Customs Import Commissionerate Chennai-Reg.



This is for information of all taxpayers that eOffice, an application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology, Govt. of India, to carry out office work electronically, is going to be launched in Office of the Commissioner of Customs Import Commissionerate Chennai from 04.09.2020 in a phased manner. The application is designed to establish a paperless environment in Government offices, increase efficiency, transparency, effectiveness, employee convenience and accountability and to give better services to the taxpayers.


2. It is expected that adoption of eOffice to carry out office work will bring in its wake an attitudinal shift and awareness and usher in more efficient, effective and transparent inter and intra government transactions. The process will benefit the public in terms of enhanced transparency, increased accountability, assured data security and integrity and is also expected to be a huge transformation in work culture and ethics within the department.

3. With launch of eOffice, taxpayers are encouraged to utilize electronic means of communication with the Department. In this regard, it may be noted that since e-Office application requires pdf files, it would be convenient if communications / letters sent to the Department by electronic means are in pdf format, better still if they are in **searchable mode**, for faster processing by the Commissionerate.

4. Taxpayers are also encouraged to mention their mobile number and email in their communications to facilitate immediate acknowledgement by mail and SMS through the application. They will receive the Diary Number allotted to their communications, which can be used as a reference by them while communicating with the Department in future.

5. All members of the Regional Advisory Committee, Trade Associations and Chamber of Commerce in the State/UT of Tamil Nadu are requested to circulate this Trade Notice among their

to notice.


(R SRINIVASA NAIK)
COMMISSIONER OF CUSTOMS
IMPORT COMMISSIONERATE CHENNAI

Copy for information to:

1. The Trade Associations – As per mailing list.
2. Sr.PS to Commissioner of Customs, Chennai-II Commissionerate.
3. Sr. PS to the Chief Commissioner of Customs, Chennai
4. The Principal Commissioners / Commissioners,
CH-I, III, IV, VII, VIII, Audit and Appeals-I & II Commissionerate.
5. All the officers and staffs of this Commissionerate
6. The Supdt. EDI for uploading the same on website.
7. The Supdt. CHS for displaying at Notice Board.