

**GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS,  
COMMISSIONERATE-III, COMMUNICATION WING,  
CUSTOM HOUSE, CHENNAI 600 001**

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COMN/621/2015-PV

Dt: 03-08-2018

**NOTICE INVITING TENDER ( Second Call)**

The office of Principal Commissioner of Customs, Commissionerate-III, Custom House, Chennai which is the Government of India office under Ministry of Finance, Department of Revenue (CBIC), invites sealed tenders / quotations from the reputed and experienced firms for the disposal of the scrap/unserviceable items like old EPABX and old telephone instruments in the office of this Commissionerate, EPABX Room, First Floor, Custom House, 60, Rajaji Salai, Port Area, Chennai 600 001.

**PROCEDURE FOR SUBMISSION OF TENDER/BID :**

- i) The tenders/bid are invited under single bid systems. i.e. Financial bid.
- ii) The tender should be type-written or printed with indelible ink and submitted in sealed cover.
- iii) The bidders shall submit in one sealed envelope super-scribing "Tender for removing scrap/unserviceable items from The Custom House, Chennai" on or before 21.08.2018 till 11.00 Hrs. in the address at "The Deputy Director (Comns), EPABX Room, Custom House, Chennai-600 001".
- iv) The Tender will be opened on the 21.08.2018 at 14.00 Hrs. in the EPABX Room, Custom House, Chennai-600 001.
- v) The tender/bid document can be submitted by Post, Speed Post, Courier or By Hand. The office will not be responsible for any delay, loss or non-receipt of the bid sent by post/courier. A bid sent through any other mode except as mentioned above will not be accepted.
- vi) The bidder shall ensure that each page of the tender and all other enclosures appended to it are signed and stamped by the authorized signatory, as a token of having read and understood the terms and conditions contained therein before filing the tender document for bid process.

**The descriptions of the e-waste items :**

1. *Unserviceable and dismantled EPABX System of SIEMENS make (1990 model)*
2. *100 Numbers of old and unserviceable telephone instruments of various models.*

**Terms and Conditions and General Information**

1. The items can be inspected at our office (EPABX Room, Custom House, Chennai-600 001) on working hours between 11.00 AM to 5.00 PM.
2. The sales shall be on 'As is where is basis'.
3. It is the responsibility of the bidder to assess the items properly before quoting the rate. No further claims will be entertained after opening of the bids.
4. The price bid cover duly sealed should be super-scribed as "Tender for removing scrap/unserviceable items from The office of Principal Commissioner of Customs, Commissionerate-III, Custom House, Chennai". Tender should be addressed to The Commissioner of Customs, Commissionerate-III, Custom House, Chennai.
5. Bids received within the due date only will be entertained.
6. The amount of the bid shall be valid for a period of 30 days for acceptance from the date of opening of the bid.
7. Bidders cannot withdraw their offer once it is submitted to Custom House, Chennai.
8. No enquiry of bidder shall be entertained once the material is lifted by them.
9. All labor, tools and equipment for loading the items from this office (Custom House, Chennai) shall be at the cost of the buyer.
10. Taxes, as applicable at the time of taking delivery of the items shall be at the cost of the buyer.
11. The bid shall be submitted as per Performa given in Annexure attached to this Notice. Only those bidders who bid all the items mentioned above will be considered. Further, highest bidder will be arrived at only the basis of quoted price of all the items collectively.
12. The successfully tender with highest bid will be issued a Sale order and shall have to make full payment in the form of Demand Draft for the quantity at the contract rate plus taxes in advance within 7 days from the receipt of Sales order. Any additional payment if required, the same shall be made to this office (Custom House, Chennai) before taking delivery of the material.
13. In case the bidder fails to pay the full amount within 7 days of receipt of sale order, his advance deposit payment is liable to be forfeited and his bid will be cancelled and the tender will be considered to be awarded the tender to the 2nd highest bidder.
14. The bidder will not be permitted to sort out the materials. The entire lot should be cleared as directed by the officer in charge.

15. Removal and transportation of materials shall be done only during working hours of Custom House, Chennai. No material will be allowed to go out after 5:30 PM on week days. Similarly, no material will be allowed to go out on Saturday, Sunday and Holidays.

16. The material shall be collected in licensed transport to carry such products.

17. The buyer will arrange to remove the material sold to him and clear the site within the stipulated period mentioned in delivery period.

18. No other material should be removed from the site.

19. The bidders are required to indicate their PAN Number in their offer since it has been made mandatory by Income Tax Department.

20. The successful bidder will have to pay the quoted amount as an advance deposit after the bid is accepted along with applicable tax in the form of Demand Draft. The D.D. should be drawn in favor of Pay & Accounts officer, Custom House, Chennai. In the event of failure to pay the advance amount within the specified period the amount will be forfeited to the Govt.

21. This office also reserves the right to accept/reject the offer or cancel the whole tender proceedings without assigning any reason whatever. The decision of this office will be final and binding on the bidder(s). Bidder(s) are not entitled to claim any damages or compensation in case of such cancellation.

22. The disputes, legal matters, court matters, if any shall be subject to Chennai jurisdiction only.

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Deputy Director (comn)  
Custom House, Chennai

**ANNEXURE- FORMAT OF TECHNICAL & FINANCIAL BID :**

Sr. No.	Particulars	Details
1	Name of the Vendor	
2	Full address of the Vendor:	
3	Telephone and Mobile No	
4	Fax No.	
5	Email:	
6	PAN No.	
7	GST No.	
8	The Bidder Company/Firm/ Agency should have been registered under the law as applicable to remove the scrap. Attach signed and stamped copy as proof of the same.	
9	No. experience in the similar work in Central/State Govt. and PSUs, attach signed and stamped copies of the said experience.	
10	Whether the company Black listed by any Govt. and PSUs; Yes/No	

**FINANCE/PRICE BID FORMAT**

Sr. No	Item Name	Qty	Rate per Unit (in Rs)	Total Price (in Rs)
1	EPABX-Old	One		
2	Old Phones	100		
		Grand Total (in Rs)		

(The quoted price is inclusive of all applicable taxes)

Signature with Date \_\_\_\_\_

Name of the Authorized Signatory: \_\_\_\_\_

Seal/Stamp: \_\_\_\_\_