



**IS15700:2005 Cft No.SQ/L-6000159**

IS 15700



भारत सरकार

GOVERNMENT OF INDIA

वित्त मंत्रालय

MINISTRY OF FINANCE

राजस्व विभाग

DEPARTMENT OF REVENUE

आयुक्त सीमा शुल्क का कार्यालय, चेन्नई - III

OFFICE OF THE COMMISSIONER OF CUSTOMS, CHENNAI-III

सीमा शुल्क गृह, 60, राजाजी सालै, चेन्नई - 600001

CUSTOMS HOUSE, 60, RAJAJI SALAI, CHENNAI - 600001

दूरभाष: 044 25231207, फैक्स: 044 25242425

Phone: 044 25231207, Fax: 044 25242425

F.No.S.Misc.98/2018-CMFC

Dated: .07.2018

DRAFT

**Facility Circular No. /2018.**

**Sub: Standard and Simplified Customs procedure for Inter-Terminal Transfer of Containers between CITPL and CCTL – Reg.**

Attention of all Steamer Agents/ Shipping Liners/ Customs Brokers/ Importers/ Exporters and trade is invited to the movement of containers between Container Terminals viz CITPL & CCTL inside Chennai Port premises. With the increase in the volume of especially import containers which are to be transhipped to other ports of India by Feeder Vessels, there is a need to formulate a S.O.P. The need was also felt because the Mainline/ Mother vessels call in one Terminal and the Feeder Vessel calls in another terminal. Hence, a set of Standard Operating Procedure (SOP) for Inter-Terminal transfer is given below.

**2. Movement of Import Containers:**

Import Transshipment Containers offloaded from Mainline/ Mother Vessels and filed in IGM as 'TI' will be stacked separately in the Transshipment yard of the Terminal. When these containers have to be moved to another terminal of the Port an EIR will be generated and stamped/ marked "Inter-Terminal Transfer" by the Terminal staff. This EIR will be supported by a copy of Import Transshipment Application (Import Transshipment Permit) issued by CMFC, which is enclosed along with the EIR. The EIR along with ITP will be submitted to the Customs Preventive Officer of the Terminal who permits the movement. The movement will be done by the ITV (Inter Terminal Vehicle) of the Container Terminal. The EIR will then be submitted to the Customs Preventive Officer of the receiving Terminal who will verify the container and makes an endorsement in the EIR and permits the stacking of the container in the Transshipment yard of the receiving terminal to be loaded on to the Feeder vessels. The procedure will be applicable for both Foreign to Coastal and Foreign to Foreign vessels.

**3. Movement of Export Containers:**

The Export Transshipment Containers brought by any Coastal vessel/Foreign vessels from Indian Ports shall be discharged in the Transshipment Yard of the Terminal. An EIR will be generated and stamped/ marked as "Inter-Terminal Transfer" by the Terminal staff. The EIR will be supported by a copy of Export TSA (Export Transshipment permit) filed at the Port of origin (Indian

Port) which will be enclosed with the EIR. The EIR along with the ETP will be submitted to the Customs Preventive Officer of the Terminal who permits the movement. The movement will be done by ITV of the terminal. The EIR will then be submitted to the Customs Preventive Officer of the other receiving Terminal who verifies the container and makes an endorsement in the EIR and permits the container to be stacked in the Transshipment Yard of the receiving Terminal to be loaded on to the Mainline/ Mother vessel.

**4. Movement of ICD containers arriving in respect of On-Dock Rail facility of CITPL:**

For Export ICD Containers arriving at the On Dock Rail facility of CITPL terminal an EIR will be generated and stamped/marked as "Inter-Terminal Transfer" by the Terminal staff. The EIR copy will be supported with the Train summary and submitted to the Customs Preventive Officer of the Terminal who permits the movement. The movement will be done by ITV of the terminal. The EIR is then submitted to the Customs Preventive Officer of the accepting Terminal who verifies the container and makes an endorsement in the EIR and permits the container to be stacked in the Transshipment Yard of the receiving Terminal to be loaded on to the Mainline/ Mother vessel.

**5. Movement of ICD containers to CONCOR Annexe/ On-Dock Rail facility of CITPL:**

The Import Transshipment Containers arrived at the Container Terminals to be moved to CONCOR Annexe inside Chennai Port or On-Dock Rail facility of CITPL, will follow a similar procedure like Import Containers as detailed above in para 2. In respect of CONCOR Annexe the containers will be received by the custodian and an endorsement will be made to that effect on the EIR.

6. A list of containers sent and received by any Terminal, as Inter-Terminal transfer, will be submitted on a daily basis to Supdt. (Docks) in charge of the Terminal.

**(RAJAN CHAUDHARY)**  
**COMMISSIONER OF CUSTOMS**  
**CHENNAI-III.**