

## PUBLIC NOTICE NO.15 / 2017

Attention of the Trade, Public and Customs Brokers is invited to Regulation 17(3) of the Customs Brokers Licensing Regulation (CBLR), 2013. In terms of the provisions contained therein fresh applications are invited in the prescribed Proforma for the Written Examination, which is proposed to be conducted on 22.04.2017 (Saturday).

2. The Written Examination is for 100 marks and the minimum qualifying marks is 50. Each applicant would be permitted to avail a maximum of four attempts to qualify in the Written and the Oral Examination on qualifying in the written exam. A candidate appearing for the written examination in any year must appear for the oral examination in the same year, if he/she qualifies in that written examination. In case, a candidate passes the written examination and appears for the oral examination conducted on the basis of his/her passing the written examination, fails in his/her first attempt, he/she would be given three more consecutive attempts to appear for the oral examination.

**Illustration:-** A candidate appearing for the written examination in the year 2017 should mandatorily appear for the oral examination in the year 2017 as a result of his/her qualifying in the written examination conducted in the year 2017. In case the candidate fails to appear or pass the oral examination in his/her first attempt in the year 2017, it would still be counted as an attempt has been exhausted and he/she would be provided three more consecutive attempts at the oral examination to be conducted in the year 2018, 2019 & 2020. In case a candidate chooses not to appear in the oral examination to be held in the consecutive year/years, it would be deemed as if he/she has exhausted one/more of the attempts, as the case may be.

3. After qualifying in both parts of the said examination (written & oral), an employee of the Customs Broker will become eligible to hold "Form G-Card" on behalf of the Customs Broker.

4. Willing Customs Brokers are therefore directed to submit their applications in respect of their present eligible employees who are willing to appear in the said examination.

**Note:-** Candidates as well as Customs Brokers are requested to verify the eligibility criterion before submission of their application. Fee once paid will not be refunded if the application is rejected for non-fulfillment of eligibility criterion.

5. Eligibility Criterion:-

Regulation 7(1) & 7 (2) of CBLR, 2013 is reproduced for reference:

*"(1) A Customs Broker may, having regard to the volume of business transacted by him, employ any number of persons to assist him after verifying their antecedent and identity at the declared address by using reliable, independent, authentic documents, data or information:*

*Provided that the minimum educational qualification of such persons so employed shall be 10+2, or equivalent.*

*(2) Appointment of a person referred to in sub-regulation (1) shall be made only after obtaining the approval of the Deputy Commissioner of Customs or Assistant Commissioner of Customs, as the case may be, who shall in granting approval, take into consideration the antecedents and any other information pertaining to the character of such person."*

According to the above referred two Regulations:-

(i) The candidate must be an Employee of the Custom Broker Firm or Company, after verifying his antecedent and identify at the declared address by using reliable, independent, authentic documents, data or information by the Customs Broker and that the minimum educational qualification for the candidate shall be 10+2, or equivalent - (Regulation 17(1) of CBLR, 2013);

AND

(ii) the candidate's employment should have been duly approved by the Asst. / Deputy Commissioner of Customs, Customs Broker Section, Custom House, Chennai, i.e. the employee must be a "Form H-Card" holder - (Regulation 17(2) of CBLR, 2013).

6. Format for application:- The applications duly sponsored by the Customs Broker should be submitted in the prescribed Proforma at Annexure - A.  
Documents to be attached with the application:-

- (a) Copy of Appointment Letter attested by the Customs Broker.
- (b) Copy of the current Customs Card ("Form H Card") duly notarized.
- (c) Copy of the Certificates regarding declared as pass in 10+2 or equivalent examination attested by a Gazetted Officer.
- (d) TR-6 Challan for Rs.500/- as Examination Fee.
- (e) Two recent passport size colour photographs (Sticker type/Self adhesive), apart from three photos affixed in Annexure-A & B.
- (f) Affidavit from the Customs Broker certifying the antecedent of the applicant/employee.
- (g) Proforma of Hall Ticket (Annexure-B) attached with this Public Notice to be duly filled in by the applicant and passport size colour photo pasted in the space provided therein and photo duly attested by a Gazetted Officer of the Central / State Government (as mentioned in Annexure-C).

7. All the Customs Brokers are directed to ensure that the information furnished by them about sponsored candidates in the application are true. Any mis-declaration will be viewed seriously and suitable action will be taken in accordance with the provisions of CBLR, 2013.

8. After scrutiny of the applications, the Roll numbers of eligible candidates, time and venue of the written examination will be displayed on the Notice Board of the Customs Broker Section / CHS (Care Taker) / EDI (Chennai Customs Website).

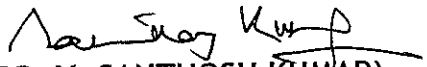
9. The Customs Brokers are hereby informed that their employees whose appointment was duly approved by the Asst./Deputy Commissioner of Customs, Customs Broker Section, Custom House, Chennai, and are willing to qualify in the examination under Regulation 17 (3) of CBLR, 2013 should do so in maximum four attempts, from the date of their appointment with the Customs Broker.

10. After passing the Written Examination, the candidates will have to appear for the Oral Test. Further, depending on the number of candidates qualified in the Written Examination, the Oral Test will be conducted in phases. All the Customs

Brokers are accordingly requested to ensure that their employees prepare themselves thoroughly for the said examination.

11. All correspondences from this Office will be made through the e-mail id provided by the candidates in Annexure-A. Hence, all candidates / Customs Brokers are required to ensure that they provide the exact (character sensitive) / current (present) e-mail id for further correspondence from this Office. This is to ensure authentic, effective, timely & faster communication.

12. Last date for receipt of application:- Applications can be submitted either by hand or by post in Sevottam Section located in the Ground Floor, Custom House, No.60, Rajaji Salai, Chennai-600 001 on or before 10.03.2017 (Friday). The application should be addressed to the Commissioner of Customs, Customs Broker Section, Chennai-VIII Commissionerate, Custom House, Chennai-600 001. Applications which are not in the prescribed format or received after expiry of the last date will not be entertained under any circumstances.

  
(DR. V. SANTHOSH KUMAR)  
COMMISSIONER OF CUSTOMS  
CHENNAI-VIII COMMISSIONERATE

Encl: Annexure - A, B & C.

F.No.S.Misc.20/2016-CBS

Dated: 23.02.2017.

To

1. The Chennai Customs Brokers' Association, 40, Moore Street, Chennai-1.
2. CHS Unit - with a request to display the Public Notice on the Display Board.
- ✓ 3. EDI Section - with a request to upload in the Chennai Customs Website.

## ANNEXURE - A

PROFORMA

Date:

To

The Commissioner of Customs,  
Chennai-VIII Commissionerate,  
Customs Broker Section,  
Custom House,  
No.60, Rajaji Salai,  
Chennai 600 001.

Sir,

Sub : Form-G Examination under Regulation 17(3) of CBLR, 2013 - Regarding.  
Ref : Public Notice No. /2015 dated 22.02.2015.

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In response to the aforesaid Public Notice, we are sponsoring Sh./Smt./Ms. \_\_\_\_\_ Employee of the M/s. \_\_\_\_\_ to appear in the examination under Regulation 17(3) of CBLR, 2013 to be held on during April 2017.

PARTICULARS OF THE CANDIDATE

Affix a recent  
passport size color  
photo

Name of the Candidate (in Block Letters)			
Father's Name			
Name of the Customs Broker with Licence No.			
Validity of the Customs Broker License			
Date of last appearance in Form 'G' Examination. If any, No. of previous attempts availed	Date of last appearance	No. of attempts	
Card. No., Date, and validity period of the Form "H" Customs Identity Card held by the Candidate	Sl.No.	Date	Validity
Educational Qualification			
Contact Number (Mobile / Landline)			
E-mail ID (in Block Letters)			
TR-6 Challan No. & Date			

We hereby declare that the information furnished above is true.

Signature of the Customs Broker  
(With Office Seal)

Signature of the Candidate

ANNEXURE - B

OFFICE OF THE COMMISSIONER OF CUSTOMS  
CHENNAI - VIII - COMMISSIONERATE  
CUSTOMS BROKER SECTION  
CUSTOM HOUSE, 60, RAJAJI SALAI, CHENNAI 600001.

Office Copy

FORM-G - WRITTEN EXAMINATION - 2017  
UNDER REGULATION 17(3) OF THE CBLR, 2013

**HALL TICKET**

Affix recent  
passport size  
colour photo

1. NAME OF THE CANDIDATE: Sh./Smt./Ms.
2. CUSTOMS BROKER : M/s.
3. ROLL NO. : G/ /2017
4. DATE & TIME : 22.04.2017 (Saturday) From 10.00 AM to 01.00 PM
5. VENUE :

CANDIDATE'S SIGNATURE

(R.SESHADRI)  
ASSISTANT COMMISSIONER OF CUSTOMS  
(CUSTOMS BROKER SECTION)

Note: Photo should be attested by any one of the Gazetted Officers mentioned in ANNEXURE C

OFFICE OF THE COMMISSIONER OF CUSTOMS  
CHENNAI - VIII - COMMISSIONERATE  
CUSTOMS BROKER SECTION  
CUSTOM HOUSE, 60, RAJAJI SALAI, CHENNAI 600001.

Candidate Copy

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CANDIDATE'S SIGNATURE

(R.SESHADRI)  
ASSISTANT COMMISSIONER OF CUSTOMS  
(CUSTOMS BROKER SECTION)

Note: Photo should be attested by any one of the Gazetted Officers mentioned in ANNEXURE C

## ANNEXURE – C

Hall Ticket should be attested by any one of the following:

**Group 'A' Gazetted Officers include:**

- a) All India Services though posted to States
- b) Promotes from States to the cadre of Assistant Commissioner and above
- c) Police Officers (Circle Inspector and above)
- d) Additional District Civil Surgeons
- e) Executive Engineers and above
- f) District Medical Officer and above
- g) Lt. Col and above
- h) Principals of Government Colleges and above
- i) Readers and above of Universities
- j) Patent Examiner etc.

**Group 'B' Gazetted Officers include:**

- k) Section Officer
  - l) BDO(Block Development Officer)
  - m) Tahsildar
  - n) Junior Doctors in Government Hospitals
  - o) Assistant Executive Engineer
  - p) Lecturers in Government Colleges
  - q) Headmaster of Government High Schools
  - r) 2nd Lieutenant to Major
  - s) Magistrate
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