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(आई.एस.15700:2005 (सेवोत्तम) प्रमाणित)  
(IS 15700:2005 (Sevottam) Certified)

भारत सरकार  
GOVERNMENT OF INDIA  
वित्त मंत्रालय, राजस्व विभाग,  
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE  
आयुक्त सीमा शुल्क का कार्यालय, चेन्नै- IV  
OFFICE OF COMMISSIONER OF CUSTOMS, CHENNAI-IV  
60, राजाजी सालै, सीमा शुल्क भवन, चेन्नै-600 001.  
60, RAJAJI SALAI, CUSTOM HOUSE, CHENNAI-600 001.

F.No.S.Misc.65/2016-Appg.Main (Ch-IV)

Date:31.01.2017

MINUTES OF THE PERMANENT TRADE FACILITATION COMMITTEE MEETING HELD  
ON 13.01.2017 AT 3.30 P.M. AT CONFERENCE HALL, O/o THE COMMISSIONER OF  
CUSTOMS, CHENNAI- IV, KRISHNA BLOCK, CUSTOM HOUSE, CHENNAI.

Shri Prakash Kr. Behera, Commissioner of Customs, Appraising Main, Chennai – IV chaired the meeting and welcomed the members.

2. The following members from the Trade Associations attended the meeting.

S/Shri

1. Y. Leeladhran, Chairman CHENSAA
2. S.Nataraj, Secretary, CCBA
3. S. Varatharajan, CHENSAA
4. R. Ragupathi, NACFS
5. Karan Thakkar, NACFS
6. Mohamed Amzad, CCBA

3. The following officers of the Chennai-IV Commissionerate attended the meeting:

S/Shri/Smt.

1. N.Palaniappan Assistant Commissioner
2. Nandula Sathyanarayana Assistant Commissioner

4. Before taking up the pending points of earlier meeting, the Trade has raised the following issue:

4.1.1 In spite of submitting the required documents and reply to the drawback queries at Sevottam the Alert is not removed from the system which thereby causes difficulty in the assessment of DBK shipping bills as the Export Assessing Office: is asking for the original BRC documents.

4.1.2 The Commissioner has advised the Trade that a copy of acknowledgement for submission of documents/replies to the drawback queries at Sevottam may be shown to the Assessing Officer when an alert is not removed from the system. Further, the Commissioner directed the AC(Drawback) to instruct their officers that as soon as the documents are received from the Sevottam necessary action should be taken immediately to remove the Alert from the system. The Commissioner has also directed that when the Exporter/CBS shows the acknowledgement copy for submission of documents/replies at Sevottam, the Officers should take utmost efforts in tracing out the submitted documents/replies and immediately the alert should be removed from the system.

5. Thereafter, the pending points of earlier PTFC meeting pertaining to this Commissionerate where action was pending were taken up first for discussion:

5.1 The CCBA Chennai has given a representation on the following lines:

*"After introduction of Single Window System the bills are automatically moved to Allied Agencies for clearances. The concept of references is based on RJTC number. Even in Allied Agency, clearances under RMS have been introduced off late. The bills are being manually referred by some group officers and Dock officers. The Dock officers do not release the Shipment without clearance from Allied Agencies stating that CCR shows "Verify ADC Clearance, if applicable". The CHA Association has requested that such manual references shall be done away with unless in extraordinary circumstances it is felt by the proper officer that some goods are being misdeclared to avoid PGAs NOC. They have also requested to issue a facility circular and inform the field formation to refrain from referring bills manually to allied agencies*

5.1.1 In this regard, DC (Docks) replied that the Public Notice no.27/2016 dated 15.10.2016 issued by the Aircargo, Chennai pertains to waiver of NOC from Participating Government Agencies (PGAs) for Low Risk Consignments on the basis of Board's Instruction vide letter F.No.450/146/2015- Cus.IV dated 31.08.2016. In the above said cases "Agency NOC for the consignment has been waived" is printed on the Bill of Entry.

5.1.2 In such cases, field officer is not insisting for manual reference from Participating Government Agencies (PGAs). However it has been noted recently that though some Bills of Entry are not referred to Assistant Drug Controller (ADC) in SWIFT System, mandatory CCR's norms still insist for verification of ADC Clearance. Being an EDI issue, this will be taken up with the concerned Commissionerate/ DG (Systems).

5.1.3 A.C.(Docks-Admin) vide letter F.No.S.Misc.58/2016-Docks-Admin dated 28.11.2016 has referred the matter to the D.C.(EDI). It was stated in the said letter that in order to determine the applicability of ADC certificate, Docks officers have been verifying the "SW Codemap" excel file available in ICEGATE website which contains the CTH wise requirement of clearance from PGAs. However, it is found that the said excel file was last updated on the 18.08.2016 which causes discrepancy in deciding the applicability of ADC certificate to above said cases. Hence EDI has been requested that the above list alongwith the CCR instructions to be updated accordingly so that the process of manual reference may be done away with. It was further stated that the said issue is not related to the Bs/E which fall in category of low risk consignment for which clearance from PGAs are waived under CBEC Circular No.450/196/2015-Cus. dated 31.08.2016.

5.1.4 It was discussed in the previous meeting that an in-house discussion may be convened for taking a decision on the interpretation of the above referred Board's Instructions. After that DC (Docks) may take up the issue with the EDI for making the CCRs in synchronization with the requirement of the Board's Instructions/SWIFT System and to rectify the discrepancy. DC (Docks) may furnish copies of such CCR instructions in the Bills of Entry which insists for verification of ADC clearance, though they are not referred to by SWIFT system for ADC clearance. Further, DC(Docks) may also give an updated report after verification of updation of SW Codemap Excel file in the ICEGATE Website.

5.1.5 D.C.(Docks) vide Note F.No.S.Misc.58/2016-Appg.Docks dated 12.01.2017, has stated that in house discussion was conducted for taking a decision on the interpretation of the Board's Instructions. The EDI vide letter F.No. S Misc 58/2016-Docks Admin. dated 28.11.2016 has been informed about the issues arising due to outdated SW Codemap Excel file which causes discrepancy in deciding the applicability of ADC certificate. A reminder has been sent to the EDI System so as to make the process of updation of SW Codemap Excel file in the ICEGATE Website expeditiously. The issue has also been escalated to the Director General of Customs(Systems) vide letter F.No.S.Misc.58/2014-Docks-Admin dated 12.01.2017. Hence, this point may be treated as CLOSED.

5.2 With regard to the Docks (CFSs), the following issues were raised by the CCBA in the last meeting and DC(Docks)'s reply to the said issues and decision taken in the present meeting are furnished below:

5.2.1 The CCBA requested that CFS as a custodian is endorsing the entry of export goods inside the CFS. Such goods are authenticated by the Preventive Officer by verifying the marks and numbers on the said goods. Only after that, the goods are being examined by the Examiner and LEO given by Appraiser/Supdt. After, LEO Preventive Officer is again approached for getting Stuffing Report. The CCBA requested that before examination, Examiner may verify the marks and numbers, instead of Preventive Officers, in order to save time and avoid duplication of work. DC(Docks) replied that the feasibility of making such changes will be examined in light of the instructions given in the Preventive manual/ Appraising Manual.

5.2.2 D.C.(Docks) has stated that as per the procedure the goods brought for the purpose of Export are allowed entry to the Export Shed only on the basis of the permission given by the CFS. The Custodian then endorses the quantity actually carted on the reverse of checklist. After this, the Preventive Officer checks and verifies the marks and numbers on the packages. The cargo is then inspected by the examiner and afterwards the bill is registered in the system by the Examiner. After examination/inspection the report is entered in the system and marked to Appraiser for LEO. In view of the issues raised by CCBA it is submitted that the inspection done by the Examiner before registration of the bill can be avoided and the registration of bill in the system can be done on the basis of the endorsement made by the preventive officer on the shipping bill stating "Verified marks and Numbers".

5.2.3 It was discussed in the meeting that the foremost duty of a Preventive Officer in a CFS is to ensure that goods that are coming into the CFS and going out of the CFS should be based on proper documents such as checklist of S/B, OOC(Out of charge) copy of B/E, etc. On receipt of export goods by the CFS authority, the P.O. verifies the documents viz. checklist of S/B alongwith its enclosures with the goods arrived at by verifying the marks & nos. of the same. The purpose of supervision of stuffing of export goods by the P.O. is to ensure that no goods except the export goods for which 'Let Export Order' is granted are stuffed into the container by verifying the marks & nos. of the goods. Hence, verifying the marks & nos. of the goods by the P.O. at the time of stuffing will not cause any duplication of work.

5.2.4 Further, it was discussed that the procedure of checking of marks and numbers of the cargo by Preventive Officers is essential to safeguard revenue and to avoid malpractices, as Customs cannot entirely depend on the checks made by the Custodian. In this regard, DC (Docks) may produce the relevant extracts from Preventive /Appraising Manual according to which the Preventive Officers are checking the marks and numbers in the CFSs. JC clarified that if it is clearly stated in the Manual, the procedure cannot be deviated.

5.2.5 D.C.(Docks) vide Note dated 12.01.2017 has submitted copy of Customs manual on "*Procedure for stuffing of export goods*". The Commissioner has directed the D.C.(Docks) to produce copy of Preventive/Appraising/Customs manual based on which marks & numbers of the exports goods are verified by the Preventive Officer at the time of arrival of goods, for discussion in the next meeting.

(ACTION: DC (DOCKS))

5.3.1 The CCBA has stated that in exports, the bills do not move automatically to Allied Agencies. Allied agencies refuse to give NOC manually resulting in delay in exports.

5.3.2 D.C (Exports) has stated that the matter pertains to the EDI/Systems Unit. In the meeting, it was decided that DC (Exports) may inform the Drug Controller about the non-introduction of Single Window System for Export. The CCBA was also suggested to take up this issue in the Customs Clearance Facilitation Committee (CCFC) meeting.

5.3.3 In this regard, D.C.(Exports) vide Note F.No.S.Misc.521/2014-EDC dated 11.01.2017 has taken up the matter with the Asst. Drug Controller, Custom House, Chennai. In the said letter it is stated that the Import module SWIFT has been implemented already and officers of Drug Controller has joined the ICES 1.5 system and now SWIFT is being implemented in Export

Module and it was requested to do the needful at the earliest to carry out operations from their side with regard to Export Module SWIFT operations. Hence, this issue may be treated as CLOSED.

5.4 The CCBA has stated that after A.C./D.C., reprints option for print-outs can be provided to the Service Centre to avoid delay in shipments.

5.4.1 D.C.(Exports) has stated that the matter pertains to the EDI/System Unit. In this regard, CCBA requested that the option for reprinting of Shipping Bill may be given to the printing clerk after the concerned AC/DC approves the same. In this regard, DC (Docks) may give a report on the feasibility of the considering the request of CCBA

5.4.2. The Commissioner has stated that the DC(Docks)'s reply dated 12.01.2017 is incomplete and therefore directed the D.C.(Docks) to furnish a detailed reply about the step-by-step procedure of taking re-print of bills, reasons for delay in taking reprint and to state the provisions for permitting the printing clerk to take print-out without DC/AC(Exports)'s permission.

(ACTION: DC(DOCKS))

Commissioner informed the members that as and when any points comes to their notice, they are free to immediately mail the same to the Commissionerate email id ([commrchiv@gmail.com](mailto:commrchiv@gmail.com) / [coordcellchNSEAexp@gmail.com](mailto:coordcellchNSEAexp@gmail.com)) or send it across in writing without waiting for a call from Customs so that it will be addressed in the next PTFC meeting promptly.

With the above discussions, the meeting was concluded by the Chairperson thanking all the members who were present in the meeting.

  
(N.PALANIAPPAN)

ASSISTANT COMMISSIONER OF CUSTOMS  
(APPRAISING MAIN-CHENNAI -IV)

Copy to:

Chief Commissioner of Customs, Chennai Zone for kind information

Commissioner of Customs (Chennai-II/III/V/VI/VIII)

All JC/DC/ACs in Chennai-IV Commissionerate.

Assistant Commissioner of Customs, EDI..... for uploading in Chennai Customs Website/ Intranet.

Enquiry Section.

All Trade Associations.