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OFFICE OF THE COMMISSIONER OF CUSTOMS, CHENNAI SEAPORT
CUSTOM HOUSE, NO.60, RAJAJI SALAI, CHENNAI-600 001

F.No.HAC/96/2001

Date: 21 / 2/2014

To

WHOM SO EVER IT MAY CONCERN

Sir,

Sub: Pest Control – quotations – Reg.

This office is in the process of engaging pest control services on yearly basis. In this connection it is requested to send your quotations separately for the following services.

Sl.No.	Description of Service	No. of Services per year.	Payment Terms
1).	Termite control	Two	Half Yearly
2).	Disinfections services	Four	Quarterly
3).	Rodent control	Twelve + Checkup Services	Quarterly

The approximate plinth area of the building is as follows:

Sl.No.	Name of the Building	Approximate Area (in sq.ft.)
1.	Chennai Custom House Main Building- Ganga Block & Cauvery Blocks	89,199.16
2.	Chennai Custom House- Narmada Block	20,121.00
3.	Chennai Custom House- Krishna Block	1,11,394.00
4.	Generator Room (2 Floors)	2,583.00
5.	Ware House (Ground Floor)	9,257.00

It may be ensured the following details may be clearly incorporated in your quotation alongwith other usual terms and conditions.

- Rate may be given clearly with splitup details.
- Details of equipments, consumables, chemicals, manpower
- Number of call up services, which will be attended in case of necessity without any charges.

The quotations may be forwarded so as to reach the undersigned on or before. 7.3.2014 alongwith a copy of Government Licence and acknowledgement copy of recent VAT/Service Tax/Income Tax payment receipts of your concern. It may be noted that this office reserves its right to accept or reject any quotations without assigning any reasons thereof. No separate intimation will be given in respect of rejected quotations.

Yours faithfully,

(DR.AJITESH RADHAKRISHNAN)
ASST. COMMISSIONER OF CUSTOMS
HEADQUARTERS ADMN. CELL