


GOVT. OF INDIA MINISTRY OF FINANCE DEPT. OF REVENUE		Telephone : 25221918 FAX : 25220093 Grams : customs
---	---	---

OFFICE OF THE COMMISSIONER OF CUSTOMS (SEAPORT)
CUSTOM HOUSE, NO. 60, RAJAJI SALAI, CHENNAI-600001
www.chennaicustoms.gov.in

F. No. S. MISC. 10/07-VEH (SEA)

Dated. 26.10.2010

NOTICE INVITING TENDER

Sub.: Calling for tenders for providing taxis – reg.

.....

Sealed tenders are invited from the approved taxi operators / travel agencies for providing 2 (two) non Air-conditioned taxis viz., Ford Ikon / Tata Indigo on monthly contract basis subject to the following terms and conditions on or before **10.11.2010**.


1. The contract is for 2 (two) non air-conditioned taxis viz., **Ford Ikon / Tata Indigo** for a period of 3 (three) months initially and renewable subject to the satisfactory performance;
2. Vehicle will be used by the department for **20 – 25 days** covering maximum ceiling limit of distance of **2000 kms.** in a month;
3. The vehicle should be made available on any day at the time and place specified including on all Holidays;
4. The vehicle should be in good running condition (road-worthy) and in any case not more than 3 (three) years old;
5. The vehicle should fulfill all the legal obligations prescribed by the State Transport Authority, such as payment of Road Tax, etc.;
6. All Legal requirements under various statutory laws, such as Motor Vehicles Act must be complied with. Any default will be the liability of the firm and the department shall not be liable to any matter whatsoever;
7. The vehicle should be insured in all respects covering accident or theft, etc. and the firm will meet all the claims arising out of it and this department will not be liable in any matter whatsoever;

8. Payment of hiring charges will be made on monthly basis and bills claimed for the use of vehicles must be accompanied by the duty slip / log book entries covering the entire month. The applicable Service Tax on the claims / bills will be incurred by the department;
9. The tariff quoted by you should be inclusive of all general maintenance expenses of the vehicle, driver bata (pay and allowance of the driver) fuel charges etc.
10. No request for escalation in rates shall be entertained during the currency of the contract, for whatsoever reasons;
11. In the event of the contractor backing out of the contract in the midstream without any explicit consent of this department, the contractor will be liable to the recovery of higher rates, vis-à-vis contracted, which may have to be incurred by this department on transportation of officers for the balance period of the contract alternative means;
12. Failure by the contractor to comply with any statutory requirements and terms of the agreement during the period of contract shall result in termination of the contract and subsequent disqualification for participation in any future tender called by the Department;
13. The department has all the rights to terminate the above said contract at short notice, if the service is not upto the mark or for any other reasons;
14. The person (Driver) engaged by the contractor for driving the vehicle will not have lien to this department;
15. **Replacement vehicle should be provided within an hour of the call for replacement in case of break down of vehicle;**
16. The driver deputed for driving the vehicle must be in proper uniform, well behaved and should maintain secrecy;
17. It may be noted that the duty point would be Custom House, Chennai-1 or any other place specified from time to time and Kilometers and time would be calculated accordingly;
18. Since the vehicle will be used for the transportation of departmental officials, the same should be fitted with magnet revolving lamp with yellow / red glass.

TENDERING PROCESS

Sealed tender forms (Annexure-I & II), complete in all respect should be submitted in the Vehicles Section, in sealed cover superscribed "**Tender for hiring of taxis**", addressed to the **Joint Commissioner of Customs (Preventive), Custom House, Chennai-600 001 by 3.00 PM on 10.11.2010**. Incomplete bid document will be rejected. The valid bids will be scrutinized by the Department to shortlist the eligible bidders. Late submission of tenders will not be accepted.

The tenderer should sign and stamp each page of this tender document as a token of having read and understood the terms & conditions contained herein and submit the same along with the bid. The tenderer would fill up the Tender Form enclosed at the end of this document in clear and legible terms. Wherever, the rates quoted should be written in figures and words as well.


(K.BALASUBRAMANYA BHAT)
JOINT COMMISSIONER
(PREVENTIVE)

TO,
The Notice Board, Custom House, Chennai
The Notice Board, Air Cargo Complex, Chennai.
EDI, Custom House, Chennai - with a request to place a copy in the official website

QUALIFYING BID DOCUMENT

1. Name of the Firm :
2. Whether the Firm is approved Taxi operator / Travel Agent :
3. Name of the Proprietor in case of proprietary company / firm :
4. Name of Directors in case of Private Limited: firm
5. Address (with Telephone Number and Email)
6. Contact person :
7. (a) the number of years of experience in providing taxis to a Government Department :
(b) List of clients including Government offices (give details alongwith proof) :
8. Address of workplace with area of premises :
9. Whether the firm has any legal suit / criminal: case pending against its proprietor or any of its Directors (in the case of Private Limited Company) or having been earlier convicted on the ground of moral turpitude or for violation of any laws? Give details

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of our knowledge. I understand that in case any deviation is found in the above statement at any stage, the company will be black listed and will not have any dealing with the department in future.

(Signature of authorized signatory)

FINANCIAL BID
(For contract for supply of taxis)

Name of Firm :

Name of Proprietor / Director :

Address and Telephone number :

Rate for various Cars and their models

Non-AC TAXIS

	FORD IKON	TATA INDIGO
80 Kms. for 10 hours per day for 20 – 25 days subject to maximum of 2000 Kms. per month		

The rates quoted should be written in figures and words as well.