



OFFICE OF THE COMMISSIONER OF CUSTOMS (SEAPORT)
33, RAJAJI SALAI, CUSTOM HOUSE,
CHENNAI- 600001.

www.chennaicustoms.org

F.NO: S31A/1/2004/Vehicles (Sea)

28 OCT 2009

Dated: 24.10.2009

Notice Inviting Tender

Sub: Calling for tenders for providing taxis - reg.

Sealed tenders are invited from the approved taxi operators/travel agencies for providing one A/C taxi- TATA INDIGO/FORD ICON on contract basis for the official use of the office of the Commissioner of Customs (Sea Commissionerate), Custom House, Chennai-1 for a period of six months from 5.11.2009 to 5.04.2010.

The tender documents with the terms and conditions can be obtained on any working day between 10.30 a.m. to 6.00 p.m. from the Vehicles Section, Room No.K-104,1st floor, Krishna Block, Custom House, Chennai-1 or can be downloaded from the website :www.chennaicustoms.gov.in. The interested parties are requested to deposit their sealed bids superscribed 'QUOTATION FOR HIRING OF ONE A/C. TAXI" addressed to the Additional Commissioner of Customs, Preventive General, Custom House, Chennai-600 001.

The last date for submission of tenders is 3.11.2009 up to 03.00 PM. The bids will be opened on the same day 04.00 PM by the tender Committee in the presence of the bidders or their authorized representatives, if any, who may wish to participate in the office of the Assistant Commissioner of Customs (Preventive General), Room No. 317, 3rd Floor, Custom House, Chennai-600 001.

The Commissioner of Customs (Imports) reserves the right to accept or reject any or all tenders without assigning any reasons.

Copy to.

E.D.I. , request to place on web .

P. Subramanian
(P. SUBRAMANIAN)
ADDL. COMMISSIONER OF CUSTOMS
(PREVENTIVE GENERAL)

TENDER DOCUMENT

The Commissioner of Customs (Imports-Sea Commissionerate), Custom House, Chennai-1, invites sealed tenders (monthly contract tariff exclusive of Service tax) from the approved taxi operators/travel agencies for providing one Air conditioned taxi viz. TATA INDIGO/FORD ICON on monthly contract basis for a period of six months (i.e. from 5.11.2009 to 5.4.2010).

The bidder should sign and stamp each page of this tender document as a token of having read and understood/accepted the terms & conditions contained herein and submit the same along with the bid. The bidder would fill up the Tender Forms (Annexure I & II) enclosed at the end of this document in clear and legible terms. Wherever, the Rates quoted should be written in figures and words as well.

The last date for submission of tenders is 3.11.2009 up to 3.00 p.m. The bids will be opened on the same day of 4.00 p.m. by the tender Committee in the presence of the bidders or their authorized representatives, if any, who may wish to participate in the office of the Assistant Commissioner of Customs (Preventive General), Room No. 317, 3rd Floor, Custom House, Chennai.

TERMS & CONDITIONS

1. The Contract is for one Air-conditioned taxi viz. TATA INDIGO/FORD ICON for a period of 6 months (i.e. from 5.11.2009 to 5.4.2010) initially and renewable subject to the satisfactory performance.
2. The bidder should have the experience of providing vehicles on hire to at least one Departments/organization/PSU of the Government of India.
3. Vehicle will be used by the department for **30-31 days** covering ' maximum ceiling limit of distance of **2500 Kms.** in a month;
4. The vehicle should be made available on any day at the time and place specified including on all Holidays;
5. The vehicle should in good running condition (road-worthy) and in any case not more than three years old;
6. The vehicle should fulfill the legal obligations prescribed by the State Transport Authority, such as payment of Road Tax etc.;

7. All legal requirements under various statutory laws, such as Motor Vehicles Act must be complied with. Any default will be the liability of the firm and the department shall not be liable to any matter whatsoever;
8. The vehicle should be insured in all respects covering accident or theft, etc. and the firm will meet all the claims arising out of it and this department will not be liable in any matter whatsoever.
9. The contractor must have a 24 hours working telephone system so that they can be telephonically contacted at short notice and at odd hours and on holidays in case of requirement of vehicles.
10. The vehicle is to be engaged on km/full day/hourly basis depending upon the requirements. It may be noted that the duty point would be Custom House, Chennai or any other place intimated from time to time and the mileage and time would be calculated accordingly.
11. Payment of hiring charges will be made on monthly basis. The bills for the use of vehicles accompanied by the Duty slips / Logbooks will be preferred after each completed month. No advance payment will be made. The department will incur the applicable Service Tax on the claims/bills; no service tax will be paid if the operator fails to provide proof of valid service tax registration. The department will deduct Income Tax at source under the Income Tax Act from the contractor at the prevailing rates of such sum as Income tax on the income comprised therein;
12. The tariff quoted by you should be inclusive of all general maintenance expenses of the vehicle, driver bata (pay and allowance of the driver), fuel charges etc., no other charge will be borne by the department;
13. No request for escalation in rates would be entertained for whatsoever reasons, during the currency of the contract.
14. In the event of the contractor backing out of the contract midstream, without any explicit consent of this department, the contractor will be liable to the recovery of higher rates, vis-à-vis contracted, which may have to be incurred by this department on transportation of officers for the balance period of the contract through alternative means.
15. Failure by the contractor to comply with any statutory requirements and terms of the agreement during the period of contract shall result in termination of the contract and subsequent disqualification for participation in any future tender in the department.
16. The person (Driver) engaged by the contractor for driving the vehicle will not have lien to this department;

17. Replacement vehicle should be provided within an hour of the call for replacement in case of break down of vehicle failing which the department has the right to hire vehicle from any other sources at the expenses of the contractor;
18. The driver deputed for driving the vehicle shall have commercial LMV Driving Licence and badges and must be in proper uniform, well behaved and should maintain secrecy;
19. Since the vehicle will be used for the transportation of departmental officials, the same should be fitted with magnet revolving lamp with yellow/red glass.
20. The Commissioner of Customs reserves the right to reject all or any of the offers or accept more than one offer and to terminate the contract so awarded at any time without assigning any reason therefore. No compensation will be payable to the contractor on this account.
21. In case of any dispute of any kind and in any respect whatsoever, the decision of the Commissioner of Customs (Imports), Custom House, Chennai shall be final and binding.
22. The prospective bidder shall furnish the following documents along with their bid:
 - (i) Self attested copy of PAN No. Card under Income Tax Act,
 - (ii) Self attested copy of Service Tax Registration Number
 - (iii) Self attested copy of valid Registration No. of the Agency/Firm;
 - (iv) List of vehicles along with photocopy of their RC/Fitness and permit owned by the contractor

Copy to:

D.C. [EDI] with the request that the tender notice may be published on the website of the department.

QUALIFYING BID DOCUMENT

1. Name of the Firm:
2. Whether the Firm is approved Taxi operator/
Travel Agent
3. Name of the Proprietor in case of proprietary
company / firm
4. Name of Directors in case of Pvt. Ltd. firm
5. Address (with Telephone No. & e-mail
6. Contact person
- 5 (a) The number of years of experience in providing
taxis to a Govt. Department.
- (b) List of Clients including Govt. offices (give
details alongwith proof)
6. Address of Workplace with area of premises.
7. Whether the firm has any legal suit / criminal case
pending against its proprietor or any of its Directors
(in the case of Pvt. Ltd. Co.) or having been earlier
convicted on the ground of moral turpitude or for
violation of any laws? Give details.

Declaration

I hereby certify that the information furnished above is full and correct to the best of our knowledge. I understand that in case any deviation is found in the above statement at any stage, the company will be black listed and will not have any dealing with the department in future.

[Signature of authorized signatory]

Annexure II

Financial Bid

For Contract for supply of taxis

Name of Firm:

Name of Proprietor / Director:

Address and Tel. No.

Rates for Air -conditioned TATA INDIGO/FORD ICON

	TATA INDIGO [Rs. Per day exclusive of Service Tax]	FORD ICON [Rs. Per day exclusive of Service Tax]
30/31 days subject to maximum of 2500 Kms per month.		

The Rates quoted should be written in figures and words as well.